

**MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1
HELD JOINTLY WITH A REGULAR MEETING OF DEED RESTRICTION COMMITTEE
OF WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1**

April 13, 2020

THIS MEETING WAS HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WERE AT THE MEETING LOCATION AND NO EQUIPMENT WAS AT THE MEETING LOCATION FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC WERE ABLE TO ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING A TOLL-FREE NUMBER AND ENTERING A MEETING ID AND PASSWORD. The meeting was held on the 13th day of April, 2020 at 6:37 p.m., with Directors present being President Catherine Franke, Vice President Jana Norton Ramirez, Secretary Chris Rocco, Assistant Secretary Luis Zervigon and Assistant Secretary Art Medrano.

Board President Catherine Franke called the meeting to order at 6:37 p.m.

1. Public Comments.

Deed Restrictions
Restrictive Covenant Management Agreement between the District and Sage Management Services
Online Posting
ACC Permits

2. Online postings; Inaccurate or misleading site names and District information; Communications to residents to correct misstatements.

President Catherine Franke made a comment on the ongoing wrongful guidance given by certain homeowners.

3. Management report from Sage Management Services.

March 2020 Day Report Summary.
March 2020 Night Report Summary.

Assistant Secretary Luis Zervigon made a motion to give the resident on Spiderlily a 30-day extension to move the trailer. President Catherine Franke seconded the motion. All were in favor.

President Catherine Franke made a motion to put the Madeline Loop fencing fines in abeyance until after the Pandemic and the HOA/resident have come to an agreement and resolution. Assistant Secretary Luis Zervigon seconded the motion. All were in favor.

4. **Pending appeals of fines for violations of the District s Rules Governing Violations of Deed Restrictions and pending appeals of classifications of violations of those rules.**

President Catherine Franke made a motion to waive all fines for Madeline Loop violations and offer a payment plan for the legal fees of \$750.00 starting six months to a year after the COVID-19 pandemic. Assistant Secretary Luis Zervigon seconded the motion. All in favor.

President Catherine Franke reassured homeowners of a decision made by the board during the March 2020 board meeting. Deed enforcement to continue throughout the pandemic period but fines will not be posted to any water accounts until after the fourth quarter of 2020. The protocols for code enforcement will be posted to the website after the board reviews the Pandemic protocols at the April 15th meeting.

President Catherine Franke made a motion to waive the \$100.00 fine for the unregistered vehicle on Old Mill. Assistant Secretary Luis Zervigon seconded the motion. All were in favor.

Assistant Secretary Luis Zervigon made a motion to waive the 3rd fine of \$200.00 for the trailer on Old Mill with the understanding that should if another violation occur, the fine would be reposted to the water account. President Catherine Franke seconded the motion. All were in favor.

Assistant Secretary Luis Zervigon made a motion to have a moratorium on enforcement of prohibition against yard signs. During the moratorium, the committee will work with the attorney to prepare a resolution to present to the board addressing signage. Enforcement and the resolution will respect the ruling of the individual HOA s. Assistant Secretary Art Medrano seconded the motion. All were in favor.

5. **Report from the DRC and act on restrictive covenant enforcement.**

Nothing at this time.

6. **Process for reporting deed restriction violations, including communications with Sage Management and Directors.**

Nothing at this time.

7. **Bulk trash day violations.**

Nothing at this time.

8. **Presentations by neighborhood associations and homeowners associations within the District and reports by ACCs.**

Nothing at this time.

9. **Requests by neighborhood associations and homeowners associations related to deed restriction enforcement ; March 20, 2020 request by Beth Jones, President of AMWNA, regarding ACC.**

Assistant Secretary Luis Zervigon made a motion for the MUD to recognize the Anderson Mill West Neighborhood Association ACC and allow the ACC to participate in the Deed Restriction Enforcement process. Secretary Chris Rocco seconded the motion. All were in favor.

10. **Approval of minutes from prior DRC meetings.**

Nothing at this time.

11. **Coordination of reporting between Sage Management Services and Inframark on fines.**

Coordination and communication is adjusting to the stay at home process. Positive changes - moving forward and working together .

12. **Lawsuit against owner of 2202 London Lane; deed restriction enforcement actions pending with District's attorney or requiring legal advice from the District's attorney.**

Lawsuit still in process. Constable serving legal paperwork.

13. **Restrictive Covenant Management Agreement between the District and Sage Management Services.**

Assistant Secretary Luis Zervigon made a motion to accept the redlined revisions to the contract presented to the Board for their review. Assistant Secretary Art Medrano seconded the motion. All were in favor. Vice President Jana Norton Ramirez did not vote as she left the meeting prior to this agenda item.

14. District's Rules Governing Violations of Deed Restrictions and the procedures and tasks associated with enforcement of those rules.

President Catherine Franke made a motion to accept the redlined revisions to the Rules as presented to the Board. Assistant Secretary Luis Zervigon seconded the motion. All were in favor. Vice President Jana Norton Ramirez did not vote as she left the meeting prior to this agenda item.

15. Funding for and interaction with neighborhood associations and homeowners associations within the District to facilitate operation of the architectural control committees, deed restriction enforcement and other functions of such associations.

Nothing at this time.

16. Answers to prior questions from residents regarding District matters.

Nothing at this time.

17. Adjourn.

Assistant Secretary Luis Zervigon made a motion to adjourn the meeting at 9:07 p.m. Assistant Secretary Art Medrano seconded the motion. All were in favor.



President

ATTEST:



Secretary