



substations. She then expressed her desire to volunteer to serve on advisory committees for the District, such as website oversight.

- Mr. Ensor next addressed the Board with a public comment and stated that he had previously made an appeal to the Board regarding an after-hours fee of \$194.10 which was added to his water bill. He stated that his main complaints concerning the fee was that the technician did not have to make any repairs and that he was not informed that he would be charged an after-hours fee. He then presented to the Board the e-mail correspondence that he had with Inframark.
- Then Mr. Jeannett addressed the Board with a public comment and stated that he and his wife own a home on London Lane in Park Forest, Section 17. He asked whether any recourse existed for dogs not being on a leash, overnight street parking, lack of lawn maintenance, or for trash cans being left out in the street. Director Masters then requested that Mr. Jeannett send to the Board a follow-up communication with specific information regarding his complaints, including the addresses of possible violations as well as photographs.

**Agenda Item No. 2: Consent Agenda, including approval of minutes of 3 April 2024 and 17 April 2024.**

- After discussion, the Board deferred approving the minutes of 3 April 2024 and 17 April 2024 to allow for review by a majority of the Board members.

**Agenda Item No. 3: Accountant's Report, including:**

- (a) review of payments on current not-to-exceed expenditures; and
- (b) payment of bills and invoices.

- Ms. Sliva next presented the Accountant's Report and reviewed the District's bills and invoices. She reported that Artesian had closed the District's bank account with Austin Capital Bank and that those funds had been transferred to the District's TexPool account. Director Fabre requested that Ms. Sliva obtain a five-year transaction history from Austin Capital Bank and Ms. Sliva stated that she would request the information and provide an update at the next Board meeting. Director Fabre then stated that she had previously requested the five-year transaction history from Ms. Rickert. Ms. Sliva reported that the disbursement for CertaPro Painters seemed out of the ordinary. She further stated that an e-mail had been sent to the Board regarding Artesian missing some deposit refunds. Ms. Sliva then stated that she was seeking the Board's approval for the deposit refunds and that once approved Artesian would be issuing and couriering the refunds to the Board at Artesian's expense. She then reported that Artesian had incorrectly billed the District for four months of storage totaling \$157.50 and that a credit could be issued to the District next month.
- Director Fabre then requested that the Board approve the voiding of Check No. 1170 to Artesian in the amount of \$3,029.90 and that Artesian resubmit a new invoice to avoid confusion. She further requested that the Board approve the holding of Check No. 1184 to

the Williamson County Precinct 2 Auditor's Office in the amount of \$4,095.00 until Deputy Stinson and Deputy Johnson's time could be confirmed. Director Fabre also requested that Check No. 1177 to CubeSmart in the amount of \$274.00 be voided because of a substantial credit balance that was on the District's account. Director Fabre then noted that Check No. 1178 to Inframark in the amount of \$108,526.50 included services from March and April 2024. She stated that Inframark had not delivered all of the Board's requests from the 17 April 2024 meeting and that the only recourse was to withhold payment. A discussion ensued regarding additional charges on Invoice 1527 from Artesian and payment to CubeSmart. Ms. Wright stated that there was a \$12.00 credit on the District's CubeSmart account. Director Fabre then stated that she would go to CubeSmart in person to pull the invoices. Ms. Sliva then recommended that the Board approve Check No. 1177 to CubeSmart in the amount of \$274.00 in order to avoid late payment fees.

- Director Fabre next requested an explanation from Artesian regarding charges on Artesian's invoice related to accounting mistakes. A discussion then ensued regarding a request from Director Fabre regarding payment of fees of office to Director Avila. Ms. Sliva then presented the correspondence between Artesian and Director Fabre regarding Director Avila's fees of office payments for March 2024. A discussion ensued regarding additional requests for payroll audits and not-to-exceed audits. Director Fabre noted that there was a Resolution previously adopted by the District that dictates the form for per diems. She further stated that Inframark provides access to the District's Google Drive account and that Ms. Scales was assisting Artesian with access issues. Director Fabre also stated that in the meantime she provided a list of vendors, set amounts, and billing frequencies to Artesian. Director Avila then expressed his opinion that Artesian produced and spent time to do the work and should be paid accordingly.

- **Motion: Approve Check No. 1170 to Artesian in the amount of \$3,029.90.**

**Motion by: Director Masters**

**Second by: Director Avila**

**Ayes: Director Masters**

**Director Avila**

**Director Jones**

**Noes: Director Flores**

**Director Fabre**

- Director Jones then stated that decisions were being made by Director Fabre without input from the Board. Director Masters noted that she is copied on all correspondence from Director Fabre regarding accounting matters for the District.
- Director Fabre stated that the reasons for holding payment to Inframark included, among other things, non-delivery of water deposit report, unaddressed utility billing recap report, account fees requiring further explanation, non-delivery of asset inventory, non-maintenance of website, account histories that reflect fees not being assessed in an

equitable manner, and errors in the General Manager's Report. Ms. Scales stated that most of the items that were requested by Director Fabre were requested in the last one to two weeks and not in the last thirty days. She further stated that she has supplied an asset inventory to the District in the past and was in the process of compiling an asset inventory of the CubeSmart storage unit. Ms. Scales added that the inventory could not be completed within a thirty-day timeframe. Ms. Scales stated that she reported last month that a calculation error had occurred and that a senior Operations Manager at Inframark was verifying the calculations and that an additional report verifying the calculations would be added to the General Manager's report, if necessary. She further stated that all of the items listed by Director Fabre do not justify withholding the April 2024 payment to Inframark. A discussion ensued. Mr. Konopka stated that items being stored in the District's storage unit were considered assets of the District and that it was his understanding that Inframark tracked inventory when equipment was used through an internal system involving work orders. Director Masters suggested that a more in-depth discussion of the District's inventory be had in the future. Director Masters then stated that Inframark had worked for the District for the last two months.

- **Motion: Approve Check No. 1178 to Inframark in the amount of \$108,526.40.**

**Motion by: Director Masters**  
**Second by: Director Avila**

**Ayes: Director Masters**  
**Director Avila**  
**Director Jones**

**Noes: Director Fabre**  
**Director Flores**

- **Motion: Authorize payment of the District's bills and invoices in the total amount of \$430,560.37.**

**Motion by: Director Masters**  
**Second by: Director Avila**

**Ayes: Director Masters**  
**Director Avila**  
**Director Jones**  
**Director Flores**

**Noes: Director Fabre**

- Director Masters made a motion to authorize Directors to submit monthly Fees of Office forms. Director Fabre stated that there is no requirement to submit monthly Fees of Office forms. Ms. Sliva stated that it is standard practice outside of this District to pay five Board

members at every Board meeting. Director Masters then withdrew her motion to authorize Directors to submit monthly Fees of Office Forms and requested that the matter be placed on the agenda for the next Board meeting.

**Agenda Item No. 4: Engineer's Report, including:**

- (a) status of Sun Chase Park playscape (Cunningham Recreation);
- (b) status of Sun Chase Park cleanup;
- (c) status of Hatch Lift Station project (Liberty Civil Construction, LLC);
- (d) status of District facilities;
- (e) status of Lead and Copper Rule Revisions project;
- (f) update on development of a Capital Improvement Plan for the District;
- (g) update on other matters, as needed; and
- (h) Infrastructure Committee report.

- Ms. Zapata next reviewed the Engineer's Report with the Board. She updated the Board on the status of the Sun Chase Park playscape and stated that Cunningham Recreation had scheduled the start of the installation of the playscape for 20 May 2024 with an expected completion date of 31 May 2024. Director Masters stated that the whole park would not be closed during the installation period due to the open nature of the park and that a barrier would be installed around the playscape area only. Director Masters also stated that she would like to place a notice on the District's website with the installation dates for the playscape.
- Ms. Zapata next updated the Board on the status of the Sun Chase Park cleanup. She reported that a Request for Proposal ("RFP") had been distributed to Davey Tree Service ("Davey"), Tree Mann Solutions ("Tree Mann"), and Bartlett Tree Service. Ms. Zapata then stated that Westwood had received two proposals out of the three RFP's, one from Davey in the amount of \$16,500.00 and one from Tree Mann in the amount of \$83,000.00. Ms. Zapata stated that the reason for the difference in cost was due to Tree Mann being arborists that specialize in tree surveys and tree protection, and she stated that Tree Mann did not specifically perform tree maintenance. She also stated that Davey only performs tree maintenance, and that Davey was located in Leander and had personally walked the park before submitting their proposal. A discussion ensued regarding the scope of the project and the need for an arborist. Director Jones requested that any tree maintenance be limited to dead trees.
- **Motion: Approve the proposal from Davey for tree maintenance at Sun Chase Park in the amount of \$16,500.00**  
  
**Motion by: Director Masters**  
**Second by: Director Flores**  
  
**Ayes: Director Masters**  
**Director Flores**  
**Director Avila**

**Director Fabre**

- Ms. Zapata then updated the Board on the status of the Hatch Lift Station project. She reported that the project equipment had been delivered at the end of April 2024. Ms. Zapata then stated that the electrical subcontractor had been on site and that various electrical components had been installed. She further reported that the bypass of the lift station was scheduled to commence on 21 May 2024 and that the work was expected to take two days to complete.
- Ms. Zapata then reported that she had no new updates regarding the status of the District's facilities.
- Next, Ms. Zapata updated the Board on the status of the Lead and Copper Rule Revisions project. She stated that Westwood had reviewed the record drawings and work performed by Gray Engineering, Inc. and was in the process of determining any unknown areas of pipe material.
- Ms. Zapata next updated the Board on the development of a Capital Improvement Plan ("CIP") for the District. She stated that the Board had requested that Westwood prepare and discuss a Work Order with the Infrastructure Committee. Ms. Zapata also stated that Westwood intends to conduct a thorough site visit to review existing conditions and operations at each facility within the District and prepare an assessment, including photographs and recommendations for improvements for each facility. She added that Westwood would prepare an asset management plan with all of the District's water, sewer, and storm assets along with their current condition and useful life expectancies, as well as a cost assessment. Ms. Zapata then stated that Westwood would also prepare a cost estimate for all improvements for the next five years and prioritize the recommended improvements. Ms. Zapata then presented a Work Order from Westwood for the Board's consideration to prepare a Facility Assessment, Asset Management Plan, and CIP for the District in the amount of \$34,600.00.
- **Motion:            Approve the Work Order from Westwood to prepare a Facility Assessment, Asset Management Plan, and CIP for the District in an amount not to exceed \$34,600.00.**

**Motion by:    Director Flores**  
**Second by:    Director Avila**

**Ayes:            Director Flores**  
**Director Avila**  
**Director Masters**  
**Director Fabre**  
**Director Jones**

- Ms. Zapata then updated the Board on the status of the proposed annexation of Anderson Mill Road by the City. She reported that Westwood had prepared a work order authorization for an updated boundary survey for the Board's review in the amount of \$10,000.00. She then stated that the cost of the boundary survey could be reduced by not updating the owner's information. Mr. Konopka stated that the only issues with reducing the cost would be that no annexations had occurred in the time period from the last boundary survey until the present time. He added that if the District were to issue bonds in the future, Westwood would sign a Certificate of Boundaries stating that the District's boundaries were confirmed and accurate. A discussion then ensued regarding the costs to the District associated with the annexation by the City for maintenance of the medians and Rights-of-Way ("ROWs"), as well as the mandatory boundary survey. Mr. Konopka further stated that he would contact the City regarding the Licensing Agreement and the need for the City to pay the District for the cost of the survey and be responsible for the cost of maintenance of the landscaping in the medians and ROWs. Director Jones asked that a discussion of adding streetlights at the corner of Old Mill Road and Cortez Drive be placed on the agenda for the next Board meeting.

**Agenda Item No. 5: General Manager / Operator's Report, including:**

- (a) report on operation of the District's facilities;
- (b) discuss and authorize any repairs, maintenance items, or other work deemed necessary;
- (c) status of repair of monument sign on El Salido Parkway;
- (d) status of outstanding checks for refunding of customer deposits;
- (e) status of list of Priority 1 and Priority 2 repair items;
- (f) adopt Amended Rate Order;
- (g) discuss Spring Cleanup event;
- (h) update on Constable's time accounting documentation;
- (i) update on Federal Emergency Management Agency (FEMA) reimbursement for storm cleanup; and
- (j) update on District Asset Inventory.

- Next, Ms. Scales presented the General Manager/Operator's Report. She reported that Inframark had found a calculation error in the water accountability report. Ms. Scales then stated that Inframark was conducting an audit on the District's water accountability to ensure that calculations are correct moving forward and that she would provide an updated report in the next two weeks.
- Ms. Scales then stated that she had previously provided the Board with a report summarizing all Priority 1 and Priority 2 items for the District's parks. She presented the District's Quarterly 1 Report for the District's parks and reported that the list of Priority Items was down to 21 items from the 38 Priority items from the last quarter of 2023. Ms. Scales stated that she had provided the Board with a Quarter 1 report from ParkPro Tek which showed a list of priority items. She further reported that ParkPro Tek had not provided a proposal for any repairs. A discussion then ensued regarding the Priority 1, 2, and 3 issues that had been identified and the need for the Board's approval on the repair of certain items. Ms. Scales then noted specific items at Volente Hills Park that were identified in the report from ParkPro Tek. Ms. Scales reported that she had requested that ParkPro Tek provide options for the repair of items listed in section 1.1.11 of the Quarterly 1 report.



- **Motion:** Authorize ParkPro Tek to replace the hardware on the slide located at Anderson Mill West Park and to attempt to remove the head entrapment hazard on the playground equipment located at Lakeline Oaks Park.

**Motion by:** Director Flores  
**Second by:** Director Masters

**Ayes:** Director Flores  
 Director Masters  
 Director Fabre  
 Director Avila  
 Director Jones

- Ms. Scales next recalled that she had updated the Board earlier in the meeting concerning the status of an asset inventory of the CubeSmart storage unit and said the inventory should be completed for the Board's review at the 19 June 2024 Board meeting.
- Ms. Scales then reported that a streetlight survey was conducted on 30 April 2024 and that all streetlights were functioning properly at that time.
- Next, Ms. Scales updated the Board on the status of repairs to the monument sign on El Salido Parkway. She reported that she had requested a proposal from Southwest Monument & Sign ("Southwest Monument") to repair the missing letters on the sign and that she would update the Board once she received the proposal.
- Ms. Scales then updated the Board on the status of reimbursement for storm cleanup from the Federal Emergency Management Agency ("FEMA"). She stated that FEMA had requested that the District have an active unique entity identifier number for the sam.gov website. Ms. Scales further stated that a UEI number had been created by the District in the past but included an abbreviated name for the District. She added that she was working on providing a UEI number that correctly reflects the District's name as well as the correct address for the District.
- Ms. Scales then reported on the status of the Spring Cleanup event. She stated that emails and a flyer regarding the event had been distributed to residents of the District, as well as published on the District's website. She reported that a garbage dumpster was scheduled to be delivered on 17 May 2024 and that it would be picked up the following day and switched out with an empty dumpster. Ms. Scales added that the new dumpster would then be picked up the following Monday.
- Next, Ms. Scales updated the Board on the receipt of the hours from Deputy Stinson and Deputy Johnson of the Williamson County Precinct 2 Constable Office. She stated that she had placed updated timesheets for both deputies as well as a report outlining the cost breakdown under the Account's Report. Ms. Scales reported that according to her



calculations, the total number of hours submitted for both Deputy M. Johnson and R. Stinson fell within the budgeted amount for patrols and hours.

- Ms. Scales stated that she was in the process of compiling a report regarding the account status of the two deposit refunds. Director Fabre asked Ms. Scales the reason why deposit refunds were not issued for May 2024 and Ms. Scales stated that she believed it was due to an oversight from Artesian and that the refunds were in the process of being circulated and that the financial report was being updated. Director Fabre stated that last month she had requested a report showing accounts that are ninety (90) and one-hundred twenty (120) days in arrears. She stated that she had received six (6) account histories out of twenty-nine (29) accounts. Missy Roberts stated that the numbers are not accurate in the arrears report and that some of the accounts listed as being in arrears actually had a zero balance and were closed years ago. Ms. Roberts stated that the billing manager for Inframark was in the process of reviewing and reconciling the arrears report.
- Director Masters requested an update from Ms. Scales regarding the household hazardous waste pickup program. Ms. Scales reported that the program required approval from the Board and that no decision had been made by the Board at the 17 April 2024 Board meeting. She further stated that the program is a one-year commitment and that the cost is \$1.40 per home, per month. Director Masters requested that the Board's approval of the program be placed on the agenda for next month. Ms. Scales reported that the new cost for basic household waste, recycling, and hazardous waste pickup will be \$24.44 and the cost for Seniors will be \$22.02.
- Director Fabre stated that the Board had not received an invoice this month from Inframark for maintenance and repair and inquired whether any Work Orders were issued. Ms. Scales reported that the invoice had been moved by Artesian to next month for payment.
- Finalizing her report, Ms. Scales reported on the status of the Amended Rate Order. She stated that she had no changes to the Amended Rate Order. Mr. Konopka stated that a draft of the Amended Rate Order was included in the Board packet for the 15 May 2024 meeting. Mr. Konopka further stated that additional language had been added to the Amended Rate Order on page 6 and was highlighted in yellow. Director Fabre stated that two versions of the Rate Order appeared on the District's website. Ms. Scales reported that the issue had been resolved. A discussion ensued regarding whether customers are notified of after-hour fees when calls are placed to customer service and dispatch operators. Ms. Fabre stated that she would like to see more detailed information on how customers can effectuate an appeal request.
- **Motion:           Revise Amended Rate Order to clarify that written or in-person appeals be at the discretion of the Board and to add to the 19 June 2024 agenda a discussion of mandatory notification of after-hour charges.**

**Motion by:    Director Masters**  
**Second by:   Director Flores**

**Ayes:**  
**Director Masters**  
**Director Flores**  
**Director Fabre**  
**Director Avila**  
**Director Jones**

**Agenda Item No. 6: Committee Assignments and Reports, including:**

- (a) Parks Committee, including review and approve proposals as needed;
- (b) Deed Restriction Committee, including status of deed violation complaints;
- (c) Information Management Committee; and
- (d) review committee assignments and create working committees.

- Director Masters reported that the scheduled completion date for Sun Chase Park is 31 May 2004. She then requested that Ms. Scales schedule a certified playground inspection of Sun Chase Park in the days following the completion of the Park. Director Masters stated that she would be in favor of a grand opening party sometime during the month of June 2024. Director Masters further stated that her suggestions for the event would include face painting, food trucks, a band, and decorations. She further suggested a \$1,500.00 budget for the event. A discussion ensued regarding the budget for the event and a tentative date of 29 June 2024 for the event.

- **Motion:** **Authorize \$2,500.00 expenditure for grand opening party for Sun Chase Park.**

**Motion by:** **Director Masters**  
**Second by:** **Director Flores**

**Ayes:**  
**Director Flores**  
**Director Masters**  
**Director Fabre**  
**Director Avila**  
**Director Jones**

- Director Masters then reported on the Deed Restriction Committee. She stated that one new complaint was received regarding an abandoned rental home that required lawn maintenance and the presence of fire ants. Director Masters then stated that the Deed Restriction Committee would like to send a letter to the property owner of Dayflower Trace stating that the property is subject to deed restrictions and that the overgrown lawn and fire ants pose a threat to the public health and safety of neighbors. Director Jones requested that someone on the Deed Restriction Committee drive through the neighborhoods once a week. Director Fabre then stated that the Board had moved to a complaint-based system for reporting deed restriction violations. Director Jones stated that a letter should be sent out to all residents concerning the complaint-based system for reporting deed restriction violations. Director Masters stated that she would draft the letter to all the residents.

- **Motion:** Authorize Coats Rose to send a letter to the property owner on Dayflower Trace regarding deed restriction violation and public health and safety issues caused by fire ants.

**Motion by:** Director Masters  
**Second by:** Director Jones

**Ayes:** Director Masters  
 Director Jones  
 Director Flores  
 Director Avila

**Noes:** Director Fabre

- Director Fabre then requested that Ms. Scales coordinate with Touchstone to update the link on the District's website concerning Nonenforcement of Deed Restriction Decisions by the Board.
- There was no new update from the Information Management Committee.
- Director Fabre then stated that the Board give consideration to Ms. Kimble's offer to serve on working committees and to write communications for the District. Director Jones stated that there should be a Board discussion regarding the concern from Artesian with regard to working with the Bills and Invoices Committee and whether a change is needed. A discussion ensued regarding community involvement with committees and more input from Board members on bills and invoice review. Director Jones then stated that Director Fabre cannot keep replacing consultants. Director Flores then stated that mistakes matter.

- **Motion:** Authorize the Board to vote to replace Director Fabre from the Bills and Invoices Committee and replace Director Fabre with Director Jones.

**Motion by:** Director Jones  
**Second by:** Director Avila

**Ayes:** Director Jones  
 Director Avila

**Noes:** Director Flores  
 Director Fabre  
 Director Masters

Agenda Item No. 7: Old business, including:

(a) account status and repairs by the property owner on Black Cherry Drive;

- (b) discuss appeal request from resident on Pepper Grass Trail;
- (c) discuss appeal request from resident on Spiderlily View;
- (d) discuss Request for Qualifications (RFQ) for a financial advisor for the District;
- (e) discuss hiring of special counsel/litigation; and
- (f) discuss termination of Inframark, LLC and related costs.

- A discussion ensued about the status of repairs by the property owner on Black Cherry Drive. Director Fabre stated that she had driven past the property on Black Cherry Drive and noted that there had been no change in the appearance of the home. Ms. Reese stated that she could reach out to the owner by email regarding the notice letter and request that the homeowner give the Board a status report on repairs to the property.

- A discussion ensued regarding the appeal request from the resident on Pepper Grass Trail.

- **Motion: Authorize credit of non-routine after-hours penalty in the amount of \$194.09 to resident of Pepper Grass Trail.**

**Motion by: Director Flores**  
**Second by: Director Avila**

**Ayes: Director Flores**  
**Director Avila**  
**Director Jones**

**Noes: Director Fabre**

**Abstained: Director Masters**

- A Board discussion ensued on the appeal request from the resident on Spiderlily View.

- **Motion: Authorize credit of non-routine after-hours penalty in the amount of \$194.09 to resident of Spiderlily View.**

**Motion by: Director Masters**  
**Second by: Director Avila**

**Ayes: Director Masters**  
**Director Avila**  
**Director Jones**  
**Director Flores**

**Noes: Director Fabre**

- Mr. Konopka stated that the District had received one response to the RFQ for a financial advisor and that it had been placed in the Board meeting packet. He then stated that Specialized Public Finance Inc. ("SPFI") was based in Austin, Texas, and was a reputable

firm. He further stated that SPFI was recommended to him by other financial advisors. Mr. Konopka reported that the agreement between the District and SPFI would be for \$5,000.00 and would include tax rate recommendations, producing tax documentation, and coordination with the Travis and Williamson County Tax Assessor. He also reported that SPFI would be involved with long-term tax planning for the District. Director Fabre stated that further discussion be deferred and placed on next month's agenda.

- Director Fabre deferred discussion regarding the hiring of special counsel/litigation to next month's agenda when Mr. Valentien is present.
- Director Jones stated that she wanted to understand the costs involved with the District's new operator Municipal Operations & Consulting, LLC ("MOC"). A board discussion ensued regarding cost comparison.

**Agenda Item No. 8: New business, including:**

**(a) discuss Constable's summer patrol schedule.**

- Director Fabre stated that the Constables had been providing patrols in the school areas. She further stated that the Constables can only patrol the District during the morning hours because they work at the Constable's Office during the day. Director Fabre further stated that she intends to check with the Constable's Office regarding an overlap in the reporting of hours worked. Director Fabre then stated that the Board may want to put a pause on the Constable's patrols until the Fall when schools are back in session. A discussion ensued on the need for patrols in the neighborhood. Director Fabre will present her findings at next month's Board meeting.

**Agenda Item No. 9: Attorney's Report, including:**

- (a) update regarding annexation of Anderson Mill Road by the City of Cedar Park;**
- (b) status of Master Service Agreement with Badger Meter, Inc. and discuss installation of end points; and**
- (c) discuss Artesian Financial Services contract performance remedies/Notice to Cure.**

- Mr. Konopka next updated the Board on the proposed annexation of Anderson Mill Road by the City. Mr. Konopka stated that changes to the Licensing Agreement had previously been discussed in the meeting and that he had sent correspondence to the City regarding changes requested by the District.
- Mr. Konopka next discussed the status of Master Service Agreement with Badger Meter, Inc. (Badger). He stated that he had reviewed the Master Service Agreement with Badger and had requested changes from Badger. He then reported that he has not received a response from Badger to his requested changes. Mr. Konopka stated that once he receives a response from Badger that he will update the Board and place a copy of the Agreement in the Board packet for next month's Board meeting. He stated that he did not see a need for many changes to the Master Service Agreement and that there were no issues with end points being installed without the Agreement being finalized. Mr. Konopka asked Ms.

Scales to provide a copy of her email communications with Badger regarding the pricing structure. A Board discussion ensued on the installation of the end points. Ms. Reese stated that 37 end points had been installed in the District and that 563 end points are in storage ready for installation.

- Director Fabre stated that the next matter on the agenda related to Artesian Financial Services and contract performance remedies. She then stated that she had asked Mr. Konopka to look at the Agreement for Bookkeeping Services with the District for performance remedies. Director Fabre also stated that Artesian had been a consultant of the District for six months and that after Ms. Bass left her employment with Artesian, that there were mistakes and errors made with the District's invoices including, adding charges to their invoices beyond their base fee which have not been approved by the Board. Ms. Rickert joined the meeting to defend herself and Artesian. Mr. Konopka stated that the District could simply write a letter to Artesian with a list of errors and give Artesian an opportunity to respond. Director Avila then stated that he thought that Artesian had done a great job and Director Jones agreed. Mr. Konopka stated that it was ultimately up to the Board on how they work with their consultants with the greater goal being that the District be successful for years to come.

**Agenda Item No. 10: Convene in executive session.**

- The Board did not convene in executive session.

**Agenda Item No. 11: Actions related to matters discussed during executive session.**

- The Board did not convene in executive session.

**Agenda Item No. 12: Such other matters as may come before the Board.**

- Lastly, Director Fabre requested that the following items be placed on the meeting agenda for 19 June 2024: (1) discussion regarding the District Asset Inventory; (2) discussion regarding adding street lights in the District; (3) discussion regarding adding Ms. Kimble to certain committees and reaching out to individuals in the District for committee involvement; (4) discussion regarding amending the Rate Order; and (5) discussion and approval of Hazardous Waste Pickup program.

There being no further business to come before the Board, the meeting adjourned.



  
Secretary, Board of Directors