

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
OF WILLIAMSON-TRAVIS COUNTIES
MUNICIPAL UTILITY DISTRICT #1**

February 20, 2019

STATE OF TEXAS

52

COUNTIES OF WILLIAMSON AND TRAVIS

§

22

A regular meeting of the Board of Directors of Williamson-Travis Counties Municipal Utility District No. 1 was held at 6:00 p.m. on February 20, 2019 at the District office at The Park at Lakeline Oaks, 1000 Old Mill Road, Cedar Park, Texas 78613. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act.

The meeting was called to order at 6:02 p.m. and roll was called of the members of the Board, to-wit:

Catherine Franke	-	President
Jana Norton-Ramirez	-	Vice President
Chris Rocco	-	Secretary
Art Medrano	-	Assistant Secretary/Treasurer
Luis Zervigon	-	Assistant Secretary/Treasurer

All Directors were present, thus constituting a quorum. Also attending the meeting were Lisa Adkins, Kristi Hester, Tobin Hurley, and Leigh Catlin of Inframark; Herb Edmonson of Gray Engineering; Bill Flickinger and Matthew McPhail of Willatt & Flickinger; Jimmy Sagnes and Diana Sagnes of Sage Management; and District residents Stephen Bodnarchuk, Linda Fabre, and Sarah Teale.

Dir. Franke acknowledged that the meeting was being recorded and that forum on which the recording was being shown was not controlled by WTC MUD #1. She asked that any questions be directed to the official website at www.wtcmud1.org or to Inframark employees.

Agenda Item 1: *Citizen's Communications*

Ms. Teale announced that in addition to the livestream to Facebook, the meeting was also being livestreamed to YouTube. She also stated that the www.wtcmud1.org website needs to be updated to reflect that the Anderson Mill West Neighborhood Association is not an HOA and that membership is voluntary. Ms. Teale presented the results of an informal Facebook and Next Door poll regarding pickleball striping on the tennis courts in which 66% of 60 respondents voted against the striping. She asked that the Board re-evaluate interest in the program before allocating funds to it.

Ms. Fabre updated the Board on the midpoint of her comprehensive community survey. She said that, to date, she has received 268 responses. Ms. Fabre requested a place on the March 20 agenda to provide the results of her comprehensive survey. She read from TCEQ Publication RG-080 that recommends that Boards issue RFPs on consultants every fifth year, and asked that the recommendation be considered for all contracts in excess of five years. She will publish financial information so residents can see what fees are paid to support the District. Ms. Fabre

thinks the Inframark contract in particular to be excessive; a neighbor of hers agrees. She would like to RFP this contract at the first opportunity.

Mr. Bodnarchuk received a letter from Sage Management regarding cars that did not belong to him parked on his property in violation of the deed restrictions. He did not think the letter he received was polite and does not agree with the fine process or the method of enforcement. Received letter for vehicle they don't own because car parked in front of house. Although Sage Management was polite when he called him, they offered to "remove it from his record" and Mr. Bodnarchuk does not think that his record should be affected. Dir. Franke suggested Mr. Bodnarchuk stay at the meeting through Agenda Item 13, when his concerns could be addressed.

Agenda Item 2: Engineer and Landscape Contractor Reports

- a. Pond and Park improvements
- b. CMU Wall Repairs
- c. Street light maintenance, repair and replacement; tree trimming in connection with street lights

Mr. Edmonson updated the Board on the dry contacts at lift stations; Ms. Hester said the secondary alarm systems were talked about at the Infrastructure Committee and proposed \$2,500.00 to install a second alarm at all lift stations on case of emergency situations. Ms. Hester additionally wants to inspect the transfer switches at lift stations to ensure they are in good condition.

Mr. Edmonson updated the Board on Westar Construction's work at Sun Chase park. Work has been completed at the headwall; the side channel should be completed by the next Board meeting.

Mr. Edmonson updated the Board on the status of Westar's footbridge proposal at Sun Chase park. The metal bridge with a concrete walkway was originally estimated at \$42,000, but increased to \$45,700 in order to be able to span the channel. If the proposal is approved, the contractor and engineer will produce a drawing to be reviewed and brought to the Infrastructure Committee for approval of the finished look. Dir. Franke asked what the overlap on the sides would be; Mr. Edmonson responded that the bridge would cover the 35-40-foot span and taper back to trail while staying within the 5% running slope. Dir. Zervigon moved to approve \$45,700 for the footbridge at Sun Chase park, seconded by Dir. Franke. Dir. Rocco asked if there was a less expensive way to install the bridge, but Mr. Edmonson responded that because of the span, it is difficult to place a bridge without a pier that would be too great a risk in impacting water flow in the channel. The motion passed 4-1; Dirs. Franke, Medrano, Norton-Ramirez, and Zervigon voted aye; Dir. Rocco voted nay.

Two proposals were returned from the RFP for maintenance on the District walls. The Infrastructure Committee will recommend using Beacon Construction for the amount of \$38,358.50. Depending on the severity of damage to the walls, some foundations may need to be replaced or reinforced. There are three areas where trees that have grown and extended into the wall, and notches will have to be made to accommodate them. Dir. Rocco asked if the 30% difference in bids was a concern; Mr. Edmonson thinks Beacon Construction is more familiar with the District and knows what to anticipate in this area. Dir. Medrano recommended payment

to Beacon Construction in the amount of \$38,358.50. Dir. Zervigon seconded the motion and it passed unanimously.

Dir. Zervigon moved to accept an increase of \$5,000.00 to the budget for structural engineering costs, bringing the total budget to \$45,000.00; Dir. Medrano seconded. The motion passed unanimously.

Mr. Edmonson updated the Board on the status of the Detention Pond Maintenance at Cashell Wood and Vestavia ponds. Kuts & Kleans performed necessary maintenance and have completed the projects. Travis County accepted the completion of pond maintenance. Dir. Zervigon recommended payment of Invoice No. 42515 for the amount of \$6,695.00 and invoice No. 42648 for the amount of \$3,233.00 to Kuts & Kleans; Dir. Rocco seconded. The motion passed unanimously.

Mr. Edmonson updated the Board on the TNR Development permits; although the environmental department had signed off, he has not heard anything from the engineering department. All violations, though, have been cleared.

Mr. Flickinger sent certified letters to the three commercial owners on Plum Creek regarding maintenance of the wall. The Cubesmart legal department had contacted him and are working on the repairs. The letter sent to the Bluebonnet School was returned; he will need a new address to send a letter to. The third business has not responded; Inframark will need to check whether the required maintenance has been completed since the 30-day deadline has passed. Mr. Hurley will investigate.

Mr. Edmonson updated the Board on tree trimming around District streetlights. Inframark will send letters out to all addresses that may be impacted by tree trimming and track responses. Because of oak wilt, trees will not be trimmed until July, at the earliest. Dir. Franke wanted to know if there was a plan to have a yearly survey of necessary tree trimming these policies were implemented; Mr. Edmonson thinks that would be more consistent and help stay on top of the tree trimming. He recommended to revisit the topic next month to allow time to review the tree-trimming policies and letter. Dir. Rocco asked if there was a standard tree trimmers were required to comply with in order to prevent oak wilt; Mr. Edmonson responded that they typically use more stringent policies in order to protect the trees. Dir. Rocco suggested educating residents on using qualified arborists to properly trim trees.

Dir. Norton-Ramirez noted that the street light on Hatch Road had been repaired. Dir. Zervigon additionally said that many streetlights in the District were out, but that residents are not reporting them. Ms. Hester added that a street light audit of the District had just been completed, and will verify some outages with Dir. Zervigon.

Agenda Item 12: Report from the Parks Subcommittee

- a. Park Improvements; Disc golf course sponsorships
- b. Park Rules; Amendment to Park Rules
- c. All matters related to the District's parks, fields and office building
- d. Contract with Water Consultant; Xeriscape and drought tolerant plant demonstration and installation
- e. Parks & pond improvements/tree & plant replacements; plantings at street corners & right of way

Drs. Franke and Norton-Ramirez are working to reorganize and update the park rules. Although there are no changes to the rental rates for of MUD facilities, they propose changes for the MUD's tennis program. They want to remove the bronze student membership and silver membership and move forward with one membership type (the former "gold" membership). Mr. McPhail suggested presenting a draft of the rules presented to public at large via the website and sent to specific people, i.e. tennis and other commercial instructors.

For consistency, the per student charge was changed to a flat fee for Commercial users; Camp Gladiator will submit an annual flat fee. Contracts will be used for seasonal, weekend, and/or one-time commercial users to ensure that they adhere to the codes of conduct. Dir. Franke directed that both the redline and cleanline versions of the draft rules would be posted on the website and made available for public comment. The park rules changes will be revisited at the next month's Board meeting.

Agenda Item 13: Report from the Deed Restriction Committee

- a. District's Rules Governing Violations of Deed Restrictions and the procedures and tasks associated with enforcement of those rules; billing and collection of fines (Standing Item)
- b. Approval of Minutes from prior DRC meetings (Standing Item)
- c. Report from DRC and act on restrictive covenant enforcement; Possible settlement of pending lawsuit against owner
- d. Funding for and interaction with homeowners associations within the District to facilitate operation of Architectural Control Committee and other HOA functions (Standing Item)

Dir. Franke announced plans for Dir. Norton-Ramirez and herself to meet with Mr. Flickinger to review DRC policies. Dir. Zervigon additionally would like to set up a meeting with Mr. Bodnarchuk and Mr. Sagnes to discuss deed restrictions.

Mr. Bodnarchuk was able to speak with Mr. and Mrs. Sagnes in regards to his specific situation. Mr. Sagnes explained that he would talk to the neighbor to avoid conflict, and/or reissue the letter to the correct person. Dir. Rocco asked if Sage Management used a database to determine vehicle ownership; Mrs. Sagnes replied that they do not right now, but the majority of the time a resident will contact them if a letter is issued incorrectly. Dir. Zervigon noted that Mr. Bodnarchuk has no obligation to be responsible for vehicles parked in front of his house.

CONSTABLE AND MANAGER REPORTS

Agenda Item 4: Report on Security Patrols; Increase/Decrease in Hours for Patrols; Contracts with Williamson County for Use of Vehicles by Off-Duty Deputy Constables & Deputy Sheriffs; Employment of Off-Duty Deputy Constables & Deputy Sheriffs

Agenda Item 5: Report from District Manager and Affected Persons, including Payment of Bills and Invoices and Transfer of Funds:

Ms. Hester introduced Mr. Hurley, the new District Manager for WTC MUD #1.

Ms. Hester presented the manager's report. She noted that the December 2018 number of gallons lost should be in parentheses. Trends over three months show that about 1.7 million gallons are unaccounted for; water accountability for January 2019 is about 88%. Ms. Hester

suggested verifying the problem is not mechanical prior to spending money for leak detection. Inframark staff will check trickle channels, detention ponds, and lift stations when they are dry to look for water. Additional leak detection is preferential at night when not as much water is being used; it may be possible to isolate the area in the District where the leak is occurring.

Ms. Hester informed the Board that an Inframark crew from the Houston area will be onsite to provide preventative maintenance at no extra cost to the District.

Ms. Hester updated the Board on the status of the Badger Electronic Meter pilot program; she expects it will be implanted in the next 30 days. She suggests scheduling a special meeting with Badger to provide a tutorial for the pilot program members on how to use the software and phone app. Mr. Flickinger recommended at least a week's notice to post the Special Meeting agenda.

Ms. Hester explained the reasoning for installation of secondary alarms at the District lift stations. Dir. Rocco asked what the risk was and although Ms. Hester noted that the percentage was small, it was still a risk. Ms. Hester recommended approving \$2,500.00 for installation of the secondary alarms. Dir. Medrano motioned to approve the amount of \$2,500.00 for secondary dry contact alarms for the District lift stations and Dir. Zervigon seconded. The motion passed unanimously.

Ms. Hester updated the Board on the pump repair at the Sun Chase lift station; the cost of repair was higher than purchasing a new pump and she recommended replacing rather than repairing it. Dir. Zervigon moved to replace pump for \$9,000, seconded by Dir. Franke. The motion passed unanimously.

Ms. Hester will perform an inventory for the District lift stations to determine what spare parts are available in inventory and if parts need to be added to inventory.

Ms. Hester would like to verify that there is a transfer switch for the battery backups for generators at two of the District lift stations; she would like to ensure they are present and working properly.

Ms. Hester has directed the landscaping crews to Kristi avoid the wildflower areas at Anderson Mill park.

Ms. Hester updated the Board on the installation of the Arbor and Anderson Mill West park; modifications were needed to install in properly and safely, but installation will be completed by the end of the month.

A formal motion was needed to approve the installation of the sunshades at Lakeline Oaks park. Dir. Norton-Ramirez motioned to approve \$30,130.00 to We Build Fun for the playground shades at Lakeline Oaks park. Dir. Franke seconded and the motion passed unanimously.

Ms. Hester confirmed that the Lending Library at Sun Chase had been installed.

Ms. Hester updated the Board on the pickleball program. An estimate for striping the courts is \$2,250, but additional equipment like nets and storage containers will also be needed. Dir. Norton-Ramirez motioned to approve a not-to-exceed amount of \$5,000 for pickleball striping, nets, storage container for nets, and signage. Dir. Franke seconded the motion. Dir. Rocco said that the tennis courts should remain for tennis only and does not want pickleball. The motion

passed 4-1; Dirs. Franke, Medrano, Norton-Ramirez, and Zervigon voted aye; Dir. Rocco voted nay.

Ms. Hester informed the Board that the streetlight audit of the District had been completed, and that there were 29 lights to report to PEC for repair.

Ms. Adkins present the cap tracking worksheet to the Board.

Ms. Hester explained the general maintenance costs for inventory to the Board.

Ms. Hester noted the City of Cedar Park wastewater amount was higher than the water amount, and explained that the master meter registers off a magnet to calculate the amount of flow in the pipe. When debris gets caught in the weir, the flow goes over debris and registers a higher amount in the pipe. The pipe has been cleaned out and Ms. Hester will work with the City of Cedar Park to complete an adjustment.

Ms. Adkins presented the financial report for January 2019.

Ms. Adkins updated the Board on investment activity; although the CDs mature next month, she is not satisfied with the rates. She is working toward obtaining better numbers for investments.

Dir. Medrano motioned to approve payment of expenses totaling \$452,271.23. Dir. Franke seconded and the motion passed unanimously.

Ms. Adkins informed the Board that bond payments are due March 1.

Ms. Adkins detailed the total amount spent for open records requests; the fiscal year total is currently \$10,602.17.

Ms. Adkins noted the City of Cedar Park fire insurance increase; it has risen to \$1.81 (just over an 8% increase).

Agenda Item 6: District Records Retention Program

Agenda Item 7: Prior and pending Open Records Request; Costs incurred by the District & allowable costs to be charged to requestors

Mr. Flickinger will address these items during an executive session.

Agenda Item 8: Resolution Regarding Maintenance of Beautification Fund Accounts and Distributions from those Accounts

Dir. Zervigon moved to confirm a resolution regarding the maintenance of beautification fund accounts and distributions from those accounts (see Attachment A). Dir. Norton-Ramirez seconded, and the motion passed unanimously.

Agenda Item 9: District Rate Order

Mr. Flickinger informed the Board that Cedar Park's fire protection fee had increased, but otherwise there were no other substantive changes to the rate order. Dir. Rocco wants to inform residents why they will see an increase in their water bill due to the increase in fire protection charges and Dirs. Franke and Medrano agreed that a note in the bill should be included. Dir. Zervigon motioned to approve the rate order as advised (see Attachment B), seconded by Dir. Rocco. The motion passed unanimously.

Agenda Item 10: *Violations of District Rules and Regulations; Appeals of Fines*

Agenda Item 11: *Review all committees and subcommittees and appoint members as needed*

There was a call for a general review and update of the Board committee page in the Board packet.

Agenda Item 14: *Report from the Investment Committee*

- a. District Investments; Investment Policy and Procedures (Standing Item)

Agenda Item 15: *Report from the Audit Committee*

Agenda Item 16: *Report from the Bills & Invoices Committee*

- a. Review of payments on current not to exceed expenditures authorized by Board.

Agenda Item 17: *Report from the Budget Committee*

Dir. Rocco proposed amending the budget for some items and plans to have a Budget Committee meeting after the June convention. Dir. Franke would like to re-organize controllable vs. non-controllable variables; Ms. Adkins will be able to relabel accounts as needed.

Agenda Item 18: *Report from the Customer Care Committee*

Dir. Franke directed that questions submitted via website should be collected and answered at the Board meetings.

Agenda Item 19: *Report from the Information Management Committee*

- a. District Website (Standing Item)
- b. Corrections of clarifications to misstatement or inaccurate information disseminated by others on social media

Dir. Franke wants to ensure that pictures of the new ponds are posted to the website once work is completed. Dir. Norton-Ramirez additionally suggested that pictures of the Little Free Libraries as well as a section for volunteer opportunities be added to the website.

Dir. Zervigon wants residents to know when they are looking at an authentic MUD website, and that when residents find information that is not accurate, they know who to contact. Mr. Flickinger acknowledged that there is little recourse for the distribution of inaccurate information and the best response is to disseminate correct information.

Agenda Item 20: *Report from the Infrastructure Committee*

- a. Pond and Park Improvements
- b. Sidewalk Maintenance
- c. MS4 Permit Requirements
- d. Water Conservation Measures
- e. Street light maintenance, repair and replacement; tree trimming in connection with street lights

Agenda Item 21: *Report from the Management Committee*

GENERAL

Agenda Item 22: Interlocal Agreement with Williamson County for installation of solar speed signs

Dir. Franke asked who installed the speed sign on El Salido; Dir. Rocco believes it was the County.

Agenda Item 23: Sale of District surplus office furniture

Ms. Hester said she believes Inframark will purchase the surplus furniture.

Agenda Item 24: Traffic hazards in District; Request to County to Restrict through truck traffic on Petunia; Traffic and noise from concrete plant and businesses on Anderson Mill Road

Ms. Hester confirmed that the traffic study had been completed and is waiting for results from County. She will reach out to the County for the information.

Dir. Zervigon said the Infrastructure Committee would take responsibility for the installation of the solar speed signs as well as additional traffic hazards and will meet with Mr. Flickinger.

Agenda Item 25: Service Plan Updates in Connection with Possible Annexation of District by City of Cedar Park

Agenda Item 26: Strategic Planning and Annexation of District by City of Cedar Park

Agenda Item 27: Minutes from prior regular and special meetings

Dir. Rocco motioned to accept the May 22, 2018 minutes and the January 16, 2019 minutes as written. Dir. Zervigon seconded the motion and it passed unanimously.

Agenda Item 28: Reconsideration of Minutes previously approved with oral revisions

The Board moved into executive session per Dir. Franke (see Attachment C). No action was taken during the closed session.

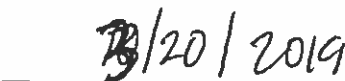
Dir. Rocco proposed a motion to allow a District resident to make a \$200.00 payment by Friday and have Inframark create an amended payment plan for their balance. If the owner can provide an attestation that the leak at the residence has been repaired, Inframark can process a leak adjustment. Dir. Zervigon seconded the motion, and it passed unanimously.

Agenda Item 30: Adjournment

The meeting was adjourned at 9:46 p.m.



Board of Directors



Date

WILLIAMSON-TRAVIS COUNTIES MUD NO. 1

February 20, 2019 Board Meeting

Supplement to Agenda Item No. 8

**“Resolution Regarding Maintenance of Beautification Fund
Accounts and Distributions from those Accounts”**

**RESOLUTION BY THE BOARD OF DIRECTORS OF
WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1
CONCERNING DISBURSEMENTS FROM ITS BEAUTIFICATION FUNDS**

RECITALS

WHEREAS, Williamson-Travis Counties Municipal Utility District No. 1 (the "District") has in place certain accounts which were initially funded with proceeds the District received from solid waste disposal companies beginning in 1991 when those companies paid the District for recycled items collected from residents in the District (the "Beautification Funds"); and

WHEREAS, the Beautification Funds accounts were created to encourage recycling by residents; and

WHEREAS, no recycling funds have been received by the District since the 1990s because solid waste disposal companies no longer pay for such items; and

WHEREAS, the Board of Directors of the District (the "Board"), in 2006, approved the allocation of deed restriction violation fines into the Beautification Fund account for the neighborhood from which the fines were collected; and

WHEREAS, the proceeds in the Beautification Funds are unrestricted general funds of the District that the District may expend for any purpose approved by the Board; and

WHEREAS, since 2005, homeowners associations and neighborhood associations within the District have from time to time requested disbursements and expenditures from the Beautification Fund for various purposes, subject to specific approval by the Board; and

WHEREAS, the Board wishes to confirm the Beautification Funds accounts that have been established and designate the parties who may make requests for disbursements from the Beautification Funds.

NOW THEREFORE, BE IT RESOLVED, that:

1. The Board of Directors of the District hereby confirms the following accounts have been established as the District's Beautification Funds:

Anderson Mill West
Hunter's Glen
Lakeline Oaks
Volente Hills

2. The Board of Directors of the District will only consider requests from homeowners associations and neighborhood associations for disbursements from the Beautification Fund.

3. All Beautification Funds shall remain unrestricted general funds of the District that the District may expend for any purpose approved by the Board.

PASSED AND ADOPTED the _____ day of February, 2019.

Catherine Franke, President
Board of Directors

ATTEST:

Chris Rocco, Secretary
Board of Directors

[DISTRICT SEAL]

WILLIAMSON-TRAVIS COUNTIES MUD NO. 1

February 20, 2019 Board Meeting

Supplement to Agenda Item No. 9

“District Rate Order; Cedar Park Fire Protection Fee Increase”



CEDAR PARK

February 5, 2019

Williamson-Travis County Municipal Utility District #1
C/o Mr. Bill Flickinger
Willat & Flickinger
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Re: Williamson-Travis County Municipal Utility District # 1
and the City of Cedar Park Fire Protection Agreement

Dear Mr. Flickinger:

Please accept this letter as courtesy notification of the new service rate for the provision of fire protection services for the year beginning February 1, 2019.

As you are aware, Williamson-Travis County Municipal District No. 1 and the City of Cedar Park entered into an Amended Fire Protection Agreement to be effective on December 21, 2005. Section 4 of this Agreement establishes the service rate for payment of fire protection services.

The 2019 Fire Protection Rate will be \$24.14 monthly per District Customer. Computation details are attached. We will implement the rate effective February 1, 2019. The current rate of \$22.33 will be maintained for January 2019 billings.

Please do not hesitate to call with any questions or concerns.

Sincerely,

Kent Meredith, CPA
Finance Director
City of Cedar Park
512-401-5156
kent.meredith@cedarparktexas.gov

cc: Brenda Eivens, City Manager
JP LeCompte, City Attorney
Katherine Caffrey, Assistant City Manager
Daron Butler, Business Services Director

City of Cedar Park
Fire Protection Fee Calculation

2018 COMPUTATION

A. FY17 actual unaudited expenditures		9,482,312	Fire Department FY 2018 Unaudited Expenditures														
Debt Service Allocation		680,784	City debt related to Fire Facilities and Equipment.														
Total		10,163,106															
B. The fire department's total service population for such previous fiscal year		96,900	2017 estimated population per planning dept														
C. The actual percentage increase in station personnel expenses for fire station from the city's annual budget for the 2002-03 fiscal year to the most recently completed fiscal year																	
Holds for Publication		Base	OT	MCP	ED	Total	Subtotal	TMRS	MCARE	WCAMP	INS	LTD/ADO	Subtotal	Equipment	Tramway	Grand Total	
2016		10, 6, 2							13.00%	1.45%	0.020945	7.166					
Lieutenant	76,025	12,164	821	600		89,610	3	268,830	34,948	3,698	5,631	1,064	321,537	4,930	14,790	336,327	
Driver	68,491	7,534	1,301	600		77,926	3	233,778	30,381	3,390	4,897	7,166	926	280,549	4,930	14,790	285,338
Freightier	61,193	7,855	1,053	600		70,601	7	495,604	64,429	7,166	10,340	7,166	1,962	586,727	4,930	34,510	621,237
						238,337							1,188,813	14,780	64,090	1,252,903	122.8%
2003																	
Lieutenant	40,872	949	-	-	-	41,821	3	125,463	10,602	1,819	1,882	382	143,679	2,650	7,850	151,629	
Driver	34,438	960	-	-	-	35,418	3	106,254	8,978	1,541	1,594	332	122,220	2,650	7,850	130,170	
Freightier	32,155	905	-	-	-	33,060	7	231,420	19,555	3,356	3,471	722	282,045	2,650	18,550	280,595	
						110,298							527,944	7,850	34,450	562,384	

Variance from FY03 660,070 8,840 29,640 690,510 122.8%

$$\left[\frac{10,163,106 \times 85}{1,969,900} \right] \times 3 = 22.33$$

2017 to 2018 increase
Cap \$ 28.63

2019 COMPUTATION

A. FY18 actual unaudited expenditures		10,131,947	Fire Department FY 2017 Unaudited Expenditures														
Debt Service Allocation		891,711	City debt related to Fire Facilities and Equipment.														
Total		11,023,658															
B. The fire department's total service population for such previous fiscal year			97,026 2018 estimated population per planning dept updated 2/5/2019														
C. The actual percentage increase in station personnel expenses for fire station from the city's annual budget for the 2002-03 fiscal year to the most recently completed fiscal year																	
Holds for Publication		Base	OT	HCP	ED	Total	Subtotal	TMRS	MCARE	WCAMP	INS	LTD/ADO	Subtotal	Subtotal	Grand Total		
		10, 6, 2						14.42%	1.45%	0.020945	7.213						
2019 Budget																	
Lieutenant	77,545	12,407	837	600		91,390	3	274,169	38,535	3,975	5,742	7,213	1,066	331,720	4,930	14,780	346,510
Driver	65,177	7,169	1,238	600		74,185	3	222,554	32,092	3,227	4,661	7,213	842	270,629	4,930	14,780	285,419
Freightier	55,279	7,166	951	600		64,018	7	448,112	64,618	6,488	9,386	7,213	1,774	537,601	4,930	34,510	572,111
Total						229,581								1,139,951	14,780	64,090	1,204,041
2003																	
Lieutenant	40,872	948	-	-		41,821	3	125,463	10,602	1,819	1,882	3,521	392	143,679	2,650	7,950	151,629
Driver	34,438	960	-	-		35,418	3	106,254	8,978	1,541	1,594	3,521	332	122,220	2,650	7,950	130,170
Freightier	32,155	905	-	-		33,060	7	231,420	19,555	3,356	3,471	3,521	722	282,045	2,650	18,550	280,595
Total						110,299								527,944	7,850	34,450	562,394
																	114.1%

Variance from FY03 612,007 8,840 29,640 641,847 114.1%

$$\left[\frac{11,023,658 \times 85}{1,970,206} \right] \times 3 = 24.14$$

2018 to 2019 increase
Cap \$ 27.51

**ORDER ESTABLISHING WATER AND WASTEWATER
SERVICE RATES, CHARGES AND TAP FEES, AND ADOPTING
GENERAL POLICIES WITH RESPECT TO THE DISTRICT'S WATER,
WASTEWATER AND DRAINAGE SYSTEMS**

~~September 19, 2018~~ February 20, 2019

THE STATE OF TEXAS §
 §
COUNTIES OF WILLIAMSON §
AND TRAVIS §

WHEREAS, pursuant to Section 49.212, Texas Water Code, the Board of Directors (the "Board") of Williamson-Travis Counties Municipal Utility District No. 1 (the "District") is authorized to adopt and enforce all necessary rates, charges, fees and deposits for providing District facilities or services.

IT IS, THEREFORE, ORDERED BY THE BOARD OF DIRECTORS OF Williamson-Travis Counties Municipal Utility District No. 1 as follows:

I. General Policies.

A. Definitions. For purposes of this Order, the following terms shall have the meanings indicated:

1. "District's representative" shall mean and refer to the general manager of the District or another representative or employee of the District acting pursuant to the direction of the general manager or the Board of Directors of the District.

2. "Rules" shall mean and refer to such rules and regulations as the District may adopt pursuant to Section 54.205, Texas Water Code.

3. "Systems" shall mean and refer to the District's water, wastewater and drainage systems.

4. "Living Unit Equivalent" or "LUE" shall mean a unit of measure representing the amount of water and/or wastewater committed to property as follows:

1 Single family dwelling	= 1 LUE
1 Duplex	= 1 LUE/each dwelling unit
Multifamily at 24 units or less per acre	= 0.7 LUE/unit
Multifamily at more than 24 units per acre	= 0.5 LUE/unit

5. "Rate Unit" shall mean a factor utilized in calculating water and wastewater rates and based on meter size as follows:

<u>Meter Size</u>	<u>Rate Unit</u>
5/8"	1
3/4"	1.5
1"	2.5
1 1/2"	5
2"	8
3"	15
4"	25
6"	50
8"	80
10"	115
12"	200

B. All Services Required. Except as otherwise expressly authorized in the Rules or by the District's representative, no service shall be provided by and through the District's Systems unless the applicant agrees to take all services of the District including water, wastewater, solid waste disposal and fire protection.

C. All Services Charged. At no time shall the District render services without charge to any person, firm, corporation, organization or entity.

D. Other Utilities. Prior to installing underground cables in the area of District water supply and sanitary sewer collection lines, representatives of utility companies shall meet with the District's representative to file such companies' construction plans and schedules and to review the engineering plans illustrating the location of the District's lines.

II. Connections to the District's Systems.

A. Applications for Connections.

1. Any party desiring to make a connection to the District's Systems shall first make an application to the District's representative in the form approved by the Board of Directors of the District. The applicant shall, upon request, furnish the District's representative with evidence that the party who will actually install the tap and connecting line has comprehensive general liability insurance in the minimum amounts of \$300,000.00 bodily injury and \$50,000.00 property damage, with an underground rider and a completed operations rider.

2. The District's representative shall review all applications for connections to the District's Systems. In the event that the District's representative finds that the materials to be used and the procedures and methods to be followed in laying the line and making the connection are equal to or better than the standards established by the Uniform Plumbing Code, the City of Cedar Park standards regarding water connections, and the City of Cedar Park's Plumbing Code

regarding wastewater connections, and are in compliance with all terms and conditions of the Rules, the District's representative may approve the application and the proposed connection, subject to such terms or conditions as the District's representative deems necessary or convenient to accomplish the purpose and objectives of the Rules.

B. Payment of Fees. Any party desiring to make a connection to the District's water or wastewater system shall pay the appropriate water tap fee or sewer tap fee to the District's representative at the time the application for such connection for said property is made. No connection shall be made until such fees are paid.

C. Tap and Inspection Fees, Security Deposits.

1. Taps.

a. Water Tap Fees. The District's water tap fees per meter shall be as follows:

<u>Meter Size</u>	<u>Tap Fee</u>
5/8"	\$650.00
3/4"	\$675.00
1"	\$900.00
1-1/2" and over	To be installed by the District at cost times 3

Water tap installation involving excavation of the water main shall be performed by the District at cost plus 25% in addition to the above water tap fee.

b. Sewer Tap Fees. The District's sanitary sewer tap fees shall be as follows:

Residential	\$650.00/LUE
Commercial	\$1,250.00/Connection

Sewer tap installation involving excavation of the sewer main shall be performed by the District at cost plus 25% in addition to the above sewer tap fees.

c. Transfers of Taps; Tap Fees Nonrefundable. The fee for the transfer of a tap from one address to another address, where no meter has been set in place, shall be \$25.00. There shall be no transfers of taps from one address to another address where a meter has been set in place. All tap fees shall be non-refundable and, upon payment, shall become the property of the District.

d. Provisional Tap Sales Prior to Acceptance of Facilities. Following the completion of construction of water and wastewater facilities within a subdivision which is under construction and certification by the District's engineer that all conditions for acceptance of the water and wastewater facilities have been satisfied, a homebuilder may purchase taps for residences under construction on a provisional basis. Such connections may not be transferred from the homebuilder to a homebuyer or occupant until the facilities in question have been accepted by the District for operation and maintenance.

2. Plumbing Inspections. The District will conduct five inspections of new residential and commercial plumbing construction to comply with the TCEQ Rules and applicable laws. An inspection will be conducted at the time the service line is constructed, at the time of plumbing rough-in, for copper, at top-out, and upon completion of construction. The fee for these inspections, which will be performed by an independent plumbing inspector retained by the District, will be as follows:

Single-family residential inspections:\$50.00 each

Other

To be determined by the District's representative based upon the size and scope of the project

In addition, an inspection will be performed on all new irrigation system plumbing installations at a cost of \$50.00 per inspection. If an inspection is failed, a fee of \$50.00 will be assessed for any re-inspection required. If the property is not accessible for inspection at the time an inspection is scheduled, the inspection will be deemed to have been failed, and the re-inspection fee will be assessed. A deposit, in the amount of \$500.00, to secure payment of the applicable inspection fees will be collected at the time of purchase of the water and wastewater tap for the new construction. Such security deposit shall be in addition to the security deposit required by Section II(C)(4) below and shall not be transferable. At its option, the District may apply all or any part of such security deposit toward fees owed pursuant to this Section. The balance of the security deposit, if any, shall be refunded to the customer at the time the property passes the final inspection. In no event shall the security deposit bear interest for the benefit of the customer.

3. Waiver of Tap Fees. The District's water and/or sanitary sewer tap fees may be waived if the Board of Directors of the District or the District's Representative determines that the water and/or sanitary sewer connection shall be an enhancement to the District and of benefit to the general public within the District, i.e., irrigation meters for common landscaped areas or utility service for use within parkland to be dedicated to the District; provided, however, that the applicant for such waiver shall be required to pay the cost of such connection to the District in lieu of such tap fees.

4. Security Deposit. A security deposit per connection shall be included in the first billing to each customer in the following amounts:

<u>Meter Size</u>	<u>Security Deposit</u>
5/8"	\$150.00
3/4"	\$150.00
1"	\$200.00
1-1/2"	\$300.00
2"	\$425.00
over 2"	3 Times Estimated Monthly Usage

In addition to the foregoing security deposits, an additional security deposit in the amount of \$150.00 shall be required for any account that has been discontinued for nonpayment. Such additional security deposit shall be included in the first billing to the customer following reconnection of service. Notwithstanding the foregoing requirements for additional security deposits, no customer shall be required to maintain a security deposit in excess of \$600 per account, after application of the security deposit to unpaid charges. Any customer who has made timely payments to the District for at least 12 consecutive months may make a written request to reduce the security deposit to \$150. Such request will be approved upon verification of at least 12 consecutive months of timely payments and the amount of the deposit over \$150 shall be refunded to the customer. Security deposits shall not be transferable and shall be held by the District to assure the prompt payment of all bills for water and wastewater services to the customer. At its option, the District may apply all or any part of a customer's security deposit against any delinquent bill of the customer. Upon discontinuation of service, the deposit shall be applied against amounts due, including any disconnection fees, whether because of the customer's delinquency or upon the customer's request. Any portion of the deposit remaining after deduction of such amounts shall be refunded to the customer. In no event shall the security deposit bear interest for the benefit of the customer.

D. Park Development Fees. The District will collect a park development fee of \$500 per connection at the time a water or wastewater tap is purchased. This fee will be placed in the District's dedicated park fund and used solely for the development, operation and maintenance of District recreation facilities.

E. Additional Charges. Any non-routine charges incurred by the District in connection with any water tap, sewer tap and/or inspection shall be the responsibility of the applicant for such connection and shall be payable to the District upon demand. If a customer requests the District to investigate a problem with water or wastewater lines and the problem is found to be on the customer's side of the connection, the District shall charge the customer a \$250.00 trip fee to be billed to the customer on the customer's next water bill and such amount shall be collected in the same manner as charges for water and wastewater services.

F. Past Due Property Taxes. In accordance with the authority granted to the District pursuant to §49.212(c) of the Texas Water Code, the District may discontinue any or all facilities or services to enforce payment of taxes that have been delinquent for not less than six months. For any customer who has failed to pay taxes owed to the District, and such payment is delinquent for six months or longer, the unpaid taxes and other charges associated with such unpaid taxes shall

be placed on such customer's bill for water service and if such amounts are not paid in full by the date the bill for water service is due, then such amounts will be collected in accordance with Section IV below and if unpaid, water service shall be terminated to such customer's property in accordance with the provisions of Section IV below.

III. Water and Wastewater Service.

A. In-District Service. Any party desiring to receive in-District service from the District's water or wastewater systems shall make an application for such service to the District's representative. Each applicant for service shall furnish proof of identification in the form of a driver's license number and a Social Security number.

B. Out-of-District Service.

1. Applications for out-of-District service shall be received and considered in accordance with the District's "Annexation and Out-of-District Service Policy", as the same may be amended from time to time.

2. Each out-of-District service customer shall be required to pay a capacity commitment charge for each LUE of service committed based upon debt service requirements, property valuations, and the level of service requested. For purposes hereof, the following terms shall have the meanings set forth below:

a. "Tax Equivalent" is a sum equivalent to that portion of the District's debt service tax for the year in which the out-of-district service request is granted attributable directly to bonded indebtedness for water and wastewater facilities. For example, as of January 1, 1988, 40.68% of the District's debt service tax rate was directly related to water and wastewater facilities and the debt service tax rate was \$.90/\$100; therefore, the Tax Equivalent as of January 1, 1988, would be $$.90 \times 40.68\% = $.37/\$100$.

b. "Unit Value" is the valuation of developed, unimproved property of the highest value within the District, on a per acre basis, as reflected in the most recent District bond application, either pending or approved, at the time the out-of-district service is granted.

The applicable capacity commitment charge shall be calculated, by the District's engineer, according to the following formula:

Tax Equivalent x Unit Value = Capacity Commitment Charge
Per LUE

Capacity commitment charge per LUE x LUEs granted = Capacity Commitment Charge

The Capacity Commitment Charge shall be payable to the District by the applicant on or prior to the date the out-of-district service commitment is approved.

3. Each commitment for out-of-district service approved by the District shall be valid for two (2) years from the date of the Board of Directors meeting at which the commitment was approved (the "Commitment Date"). On the second anniversary of the Commitment Date, the out-of-district service commitment shall automatically terminate and be of no further force or effect as to any LUEs of service not then being utilized by the applicant.

C. General Provisions.

1. Bills for residential sewer service shall be computed on the basis of the average amount of water used by the customer during the winter season based upon the average of the monthly readings of the customer's water meter for the preceding December, January, and February. Customers moving from one residence within the District to another residence within the District shall be entitled to transfer their winter average from their former residence to their current residence.

Any customer who is unaware of the foregoing use of the Winter Average to compute the bill for sewer service shall be entitled, upon request by the customer, to a one-time adjustment pursuant to which the customer's monthly sewer bill shall be calculated based upon:

- (i) the customer's current monthly water usage; or
- (ii) on the basis of 10,000 gallons water usage per month, whichever is less, during the year in which the adjustment is made.

Thereafter, there shall be no further adjustments and the customer's sewer bill will be computed on the basis of the Winter Average as provided by the foregoing provisions of this paragraph.

2. If a residential customer does not have an acceptable history of water usage during the preceding December, January, and February the customer's monthly sewer bill shall be calculated based upon: (i) the customer's current monthly water usage (if a meter is installed and some water is used); or (ii) on the basis of 10,000 gallons water usage per month, whichever is less. If however, no water meter is installed, or if no water is used, the customer's monthly sewer bill shall be calculated on the basis of 10,000 gallons water usage per month.

3. Bills for nonresidential sewer service shall be calculated based upon the customer's current monthly water usage, excluding meter readings for water used exclusively for irrigation.

D. District Service Rates. The following rates and charges shall be in effect for all services provided by the District, effective for usage beginning the next billing cycle after September 19, 2018:

1. Minimum Monthly Charge.

a. The minimum monthly charge for all residential customers, including 0 gallons of water and sewer service and solid waste disposal and recycling, shall be \$15.00 for water and \$10.00 for wastewater; provided, however, that the minimum monthly charge for customers aged 65 or older shall be \$11.06 for water and \$7.37 for wastewater. The minimum monthly charge shall be due and payable even if the residential customer's water meter has been disconnected or sewer service has been disconnected.

b. The minimum monthly charge for all commercial customers, including builder accounts, for meters serving more than one residential unit, and for irrigation meters, including 0 gallons of water and sewer service, shall be \$25.00 times Rate Unit based on meter size. The minimum monthly charge shall be due and payable even if the commercial customer's water meter has been disconnected or sewer service has been disconnected.

2. Monthly District Water Rates.

Residential

Gallage Charge \$4.66 (per 1,000 gallons) for first 10,000 gallons
 \$5.60 (per 1,000 gallons) 10,001 gallons - 15,000 gallons
 \$6.71 (per 1,000 gallons) 15,001 gallons and above

Commercial

Gallage Charge \$4.66 (per 1,000 gallons)

3. Monthly District Wastewater Rates.

Gallage Charge \$3.62 (per 1,000 gallons of water)

4. Fire Hydrant Meter Fees. Any party desiring to utilize water from fire hydrants within the District shall be required to submit an application to the District's representative and to obtain a fire hydrant meter from the District's representative. There shall be charged and collected for each fire hydrant meter a fire hydrant meter fee in the amount of \$100.00 per month or any part of a month plus \$3.50 per 1000 gallons usage. A security deposit of \$750.00 shall be paid to the District's representative at the time the fire hydrant meter is issued. The security deposit for the fire hydrant meter shall be refunded to the applicant, less any amounts due for damage to the meter, at the time the meter is returned in good working order.

E. In-District Fire Protection Fee. From September 1, 2000 to August 31, 2001, the sum of \$6.50 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning September 1, 2001 and continuing through January 24, 2002, the sum of \$9.43 times Rate Unit based on meter size shall be collected by the District for fire

protection services. This fee will not be collected on bills that are issued on and after January 25, 2002 and through August 31, 2004. Beginning September 1, 2004, the sum of \$9.43 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning January 1, 2006, the sum of \$12.85 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following September 20, 2006, the sum of \$6.42 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following September 20, 2008, the sum of \$14.52 times Rate Unit based on meter size shall be collected by District for fire protection services. Beginning with the next billing cycle following January 1, 2010, the sum of \$16.97 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following January 1, 2011, the sum of \$17.46 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following January 1, 2012, the sum of \$18.01 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following March 1, 2013, the sum of \$18.49 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following February 1, 2014, the sum of \$19.59 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following February 1, 2015, the sum of \$20.24 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following February 1, 2016, the sum of \$21.38 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning February 15, 2017, the sum of \$22.66 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following February 21, 2018, the sum of \$22.33 times Rate Unit based on meter size shall be collected by the District for fire protection services. Beginning with the next billing cycle following February 20, 2019, the sum of \$24.14 times Rate Unit based on meter size shall be collected by the District for fire protection services. The monthly charge for fire protection services shall be due and payable even if the customer's water meter has been disconnected or sewer service has been disconnected.

F. State Assessment. Effective September 1, 1991, in accordance with Senate Bill 2, passed by the 72nd Texas Legislature in Special Session, the District will collect a monthly regulatory assessment of one-half of one percent (.5%) of the charge for retail water or sewer service from all retail customers of the District. The regulatory assessment shall be listed on each retail customer's bill as a separate line item, and shall be collected in addition to other charges for utility service.

G. Fee for Unauthorized Use of Water or Tampering with Water System. Any person who takes or uses water without prior authorization of the District, takes or uses water in excess of such authorization, or tampers with the District's water system shall be subject to a fee of \$100.00 for each day such occurrence is observed. In addition, such person shall be charged for water taken or used at the applicable volume rates established herein. The fees in this Section III(G) shall be in addition to the other penalties provided by the laws of the State and to any other legal rights and remedies of the District as may be allowed by law, including those stated in Section IX below.

H. Leak Billing Adjustments. Customers may contact the District if they believe their water bill is unusually high, possibly due to a leak in the water system, and the following procedures will be followed to determine if a billing adjustment is appropriate:

1. The District's Representative reviews the water usage to confirm the monthly usage is higher than the average time of year and will ask the customer if there was a leak in the home or irrigation.

a. If the customer had a leak and has a repair invoice for an underground leak or irrigation repair made in the time associated with the high water use, the District's Representative will calculate the total water use down to the first tier's rate.

b. If the customer had a leak and has not repaired it, the District's Representative will request that the customer hire a plumber to investigate. No leak adjustment will be considered without a repair for an underground leak or irrigation repair.

c. If the customer believes there is no leak causing high water usage, the District's Representative will offer to test the meter to determine if the District meter is recording water flow incorrectly.

i. If the meter results show there is an issue with the meter adverse to the customer, the District's Manager will adjust the billing to an average of water use over the last year's average during the same season.

ii. If the meter is tested and there are no issues adverse to the customer, the customer will pay for the testing. The charge is \$50.00.

2. The District's Representative may offer a payment plan up to 3 months. The Board must approve a longer payment plan.

3. For residential customers, the District's Representative shall, in cases where the approved water billing adjustment is for usage in December, January or February, also adjust the monthly usage for purposes of calculating the winter average, to the amount of usage in that month in the preceding year. For commercial customers, the District's Representative shall, in cases where a water billing adjustment is approved for a non-irrigation meter, also adjust the wastewater billing to amount billed in the same month of the prior year, if the nature of the leak is such that the leaking water likely did not enter the District's wastewater system.

IV. Billing, Delinquent Accounts, Partial Payments and Disconnection of Service.

A. The District shall bill each customer monthly for all services rendered in the preceding month and for all fines assessed for deed restriction violations in accordance with the District's Rules Governing Violations of Deed Restrictions, as amended from time to time. All bills shall be due when rendered and shall become delinquent if not paid sixteen (16) days after issuance. All charges must be paid by credit card, check (including electronic checks) or money order. Cash payments will not be accepted. Any partial payment shall be applied to the oldest charges on the account regardless of whether the charges are for deed restriction violation fines, late charges, water or wastewater service, fire protection or any other service.

B. A late charge of five percent (5%) of the amount of the bill shall be added for each monthly billing date the delinquent amount remains unpaid. If a bill remains delinquent or is paid with a check which is dishonored, water service may be discontinued in accordance with this paragraph. Prior to termination, the customer shall be given written notice by separate mailing or hand delivery of the amount due. The notice shall have the words "TERMINATION NOTICE" or similar language prominently displayed on the face thereof, shall advise the customer of his right to request and be granted a hearing, and shall state the date upon which water service shall be terminated, which date shall be not less than fifteen (15) days from the date such notice is sent. Such notice shall state the time and place at which the account may be paid and that any errors in the bill may be corrected by contacting the District's representative, whose telephone number shall also be given in such notice. The notice shall advise customers in need of assistance with the payment of their bill that they maybe eligible for an alterative payment program. In the event the customer contacts the District's representative within such fifteen (15) day period, the District's representative may allow the customer to make arrangements to pay the delinquent amount in installments to be approved by the District's representative.

C. The District reserves the right to institute suit for the collection of any amounts due and unpaid, together with interest thereon at the maximum legal rate and reasonable attorney's fees.

D. 1. The District further reserves the right to charge a customer paying a bill with a check which is dishonored an amount not less than \$25.00 as established from time to time by the District's representative, which amount shall be based on the prevailing or usual charges made for dishonored checks and drafts by other vendors in the same general area as the District.

2. If a customer pays a District utility bill by a check that is dishonored, the District's Representative will promptly leave a courtesy notice or "pink tag" on the door of the address to which the service in question is provided notifying the customer. This will state that service will be terminated not earlier than three days from the date of the notice unless the account is paid in full by credit card, electronic check, certified or cashier's check or money order.

E. Notification of Alternative Payment Programs or Payment Assistance. Anytime a customer contacts the District's representative to discuss their inability to pay a bill or indicate that they are in need of assistance with their bill payment, the District's representative shall inform the customer of all available alternative payment and payment assistance programs available from the District, such as deferred payment plans, as applicable, and of the eligibility requirements and

procedure for applying for each. A deferred payment plan is an arrangement or agreement between the District and the customer in which an outstanding bill will be paid in installments that extend beyond the due date of the next bill. All deferred payment arrangements must be in writing. It is understood that the District's representative may suspend the termination of services to customers for up to 30 days based upon the District's representative's determination that the customer is making good faith effort to pay the District's account; however, extensions beyond 30 days must be approved by the Board.

V. Reconnection of Service.

Charge for Reconnection. In the event of any discontinuation of service, whether because of customer's delinquency or upon a customer's request, the District shall charge the following charge per connection prior to reconnecting such customers:

1. Water System

a.	when meter moved	\$100.00
b.	when meter not moved	\$40.00
c.	additional fee for after hours reconnect (when reconnection requested or payment made after 2:00 p.m.)	\$150.00

2. Wastewater System - two times the cost of the District.

Collection of All Amounts Owed to District. In the event of any discontinuation of service, whether because of customer's delinquency or upon a customer's request, the District shall prior to reconnection collect from such customer, in addition to the foregoing charge for reconnection, payment of all amounts owed to the District and which have been billed to such customer, even if such amounts are not delinquent. Such amounts and the reconnection fee must be paid by credit card, electronic check, certified or cashier's check or money order.

VI. Transfer of Service

In the event service at an address is to be transferred to one customer name to another customer name there shall be assessed the following charge: Transfer fee: \$5.00

VII. Service Commitment and Review Fees. Applicants for service commitments, construction plan review and/or inspection, or subdivision plan review and/or inspection shall be responsible for the payment of all legal, engineering and/or management fees incurred by the District in reviewing such applications. At the first Board meeting following receipt by the District of any application, the Board shall establish a deposit amount which is equivalent to the estimated consultant fees which are expected to be incurred in connection with such application, and the applicant shall be required to deposit such amount with the District prior to any review or processing work being initiated. When the deposit is depleted to a quarter of its original amount

the District's Manager shall report to the Board at the next Board meeting and the Board will determine whether or not the deposit shall be restored to its original amount, or such amount as the Board shall approve. All consultant fees incurred by the District associated with any such application shall be charged against the amount of the deposit. Upon completion of the review process, the applicant shall be required to pay any fees incurred by the District in excess of the deposit. Any excess deposit remaining after payment of all fees shall be returned to the applicant. No service commitment or plan approval shall be issued by the District until all fees have been paid.

VIII. Development and Utility Construction Agreements. Applicants who desire to enter into a utility construction agreement or other type of development agreement with the District shall be responsible for the payment of all legal, engineering and/or management fees incurred by the District in negotiation of such agreements. No agreement shall be executed by the District or shall become effective until such fees are paid.

IX. Theft of Water. Any person taking water from the District's water system without complying with this Order may be subject to the filing of a complaint for violation of Sec. 28.03, Penal Code, entitled "Criminal Mischief." In addition, the Board of Directors may, at a hearing at which the violator has had reasonable opportunity to appear and answer, impose a civil penalty up to \$5,000 per violation.

X. The Secretary of the Board is hereby directed to file a copy of this Order in the principal office of the District.

PASSED AND APPROVED on the ~~19th~~ 20th day of ~~September, 2018~~ February, 2019.

~~Art Medrano~~ Catherine Franke
President, Board of Directors

ATTEST:

~~Jana Norton-Ramirez~~ Chris Rocco
Secretary, Board of Directors

[DISTRICT SEAL]

MEMORANDUM

Date: February 3, 2009
From: BF
To: The File
Subject: WTC MUD NO. 1 - ANNOUNCEMENTS BY PRESIDENT PRIOR TO AND FOLLOWING CLOSED SESSION

The meeting must be commenced in open session and the Board President should announce the following prior to going into closed session:

[**"THE BOARD OF DIRECTORS WILL NOW GO INTO CLOSED SESSION FOR CONSULTATION WITH THE DISTRICT'S ATTORNEY PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE REGARDING MATTERS RELATED TO AGENDA ITEM NOS. ~~4, 5, 6, 7, 8, 9, 10, 11, 12, 13~~ 5(i), 5(j), 7 AND 13(c).**

(No action can be taken during the closed session).

The Board President shall announce the following after the closed session:

"THE BOARD OF DIRECTORS HAS CONCLUDED ITS CLOSED SESSION AND IS RETURNING TO THE OPEN MEETING. NO ACTION WAS TAKEN DURING THE CLOSED SESSION."

(If any action is required, it needs to be taken in open session).

Bill