

March 21, 2018

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On a motion by Director Zervigon and seconded by Director Rocco, the Board approves Gray Engineering to have the wall repair completed at 1108 Brighton Bend. The Board also approved to have Gray Engineering move forward with the District wide leak detection. The motion passed unanimously.

Agenda Item 3: *Report from the District's landscape contractor on landscape maintenance and suggested landscape improvements*

Agenda Item 4: *Report from Constable on Security Patrols*

Director Rocco motioned for security patrols to continue 80 hours a month. Director Norton-Ramirez seconded the motion, all Board Members voted in favor.

Agenda Item 5: *Report from District Manager and Affected Persons, including Payment of Bills and Invoices and Transfer of Funds*

- a. Review and discussion of pending Board directives to Manager, attorneys, Board members and subcommittees
- b. Committee reports
- c. Water and wastewater system report
- d. Security measures for the water system
- e. Review changes made to Standard Operating Procedures (SOP) Manual
- f. Detention pond and related issues
- g. Preventative maintenance program
- h. Billing report; service cutoffs
- i. Customer and resident complaints
- j. Adjustment of delinquent accounts
- k. Builder and aged receivables
- l. Collection of delinquent property taxes
- m. Quarterly investment reports
- n. Bill payment report
- o. Financials, transfer of funds
- p. Solid waste collection and disposal service – recycling programs
- q. District patrols
- r. Manhole cleanout/maintenance
- s. Stormwater Management Plan
- t. CMU Wall Repairs
- u. Rental of Speed Monitoring Trailer
- v. Online bill payment system for customers; fees
- w. Agreement for New District Depository; Bank Account(s)
- x. District Insurance

Ms. Adkins reviewed District financials for the month of February.

On a motion by Director Zervigon, seconded by Director Rocco, the Board voted unanimously to pay bills and invoices totaling \$307,953.79.

Ms. Rybachek reviewed District operations and directives for the month of February.

Agenda Item 6: *District Records Retention Program*

- a. Identify records for disposal subsequent to the expiration of the minimum retention period

Ms. Adkins reviewed the retention policy, and presented the estimated costs for purging and storing all District files.

Director Zervigon made a motion which was seconded by Director Norton-Ramirez to authorize a one-time cost not to exceed \$120 for purging of District Files. The costs for a one-time payment of scanning District records is not to exceed \$1,200. The Board voted unanimously.

The Board has decided not to move forward with the purging process until further notice.

Agenda Item 7: District Rate Order

Agenda Item 8: Violations of District Rules and Regulations; Appeals of Fines

Agenda Item 9: Amendment to License Agreement with Williamson County

Agenda Item 10: Report from the Parks Subcommittee

- a. Park Improvements; Disc golf course sponsorships
- b. Park Rules; Amendment to Park Rules
- c. All matters related to the District's parks, fields and office building
- d. Contract with Water Consultant; Xeriscape and Drought tolerant plant demonstration and installation

Agenda Item 11: Report from the Deed Restriction Committee

- a. District's Rules Governing Violations of Deed Restrictions and the procedures and tasks associated with enforcement of those Rules (Standing Item)
- b. Approval of Minutes from prior DRC meetings (Standing Item)
- c. Report from DRC and act on restrictive covenant enforcement
- d. Funding for and interaction with homeowners associations within the District to facilitate operation of Architectural Control Committee and other HOA functions (Standing Item)
- e. Restrictive Covenant Management Agreement between the District and Real Manage, LLC
- f. Request for Proposals on Restrictive Covenant Management Services
- g. Appointment of DRC member to replace Luiz Zervigon whose term expires March 14, 2018

Agenda Item 12: Report from the Investment Committee

- a. District Investments; Investment Policy and Procedures (Standing Item)

Agenda Item 13: Report from the Audit Committee

- a. Arbitrage Analysis Proposal from Arbitrage Compliance Specialists, Inc.

Agenda Item 14: Report from the Bills & Invoices Committee

- a. Review of payments on current not to exceed expenditures authorized by Board.

Agenda Item 15: Report from the Budget Committee

- a. Order Approving Amended Budget

Agenda Item 16: Report from the Customer Care Committee

- a. Access to the Anderson Mill Pools
- b. AMWNA request for release of new owner contact information to welcome new residents to the neighborhood.

The Board discussed the possibility of putting an insert into the New Service Application pertaining to the Anderson Mill West Neighborhood Association. The Board has decided to refer this subject to the Customer Care Committee for recommendations.

Agenda Item 17: Report from the Information Management Committee

- a. District Website (Standing Item)
- b. Online bill payment system for customers

Agenda Item 18: Report from the Infrastructure Committee

- a. Pond and Park Improvements
- b. Sidewalk Maintenance
- c. MS4 Permit Requirements
- d. Water Conservation Measures

Agenda Item 19: Report from the Management Committee

- a. Use of Cedar Park Libraries and City Swimming Pool
- b. Amended Management Services Agreement between the District and INFRAMARK, LLC.

Agenda Item 20: Traffic Hazards in District; Request to County to Restrict through Truck Traffic on Petunia; Traffic and Noise from Concrete Plant and Businesses on Anderson Mill Road

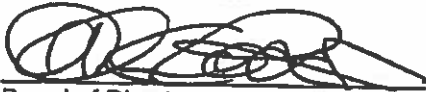
Agenda Item 21: Service Plan Updates in Connection with Possible Annexation of District by City of Cedar Park

Agenda Item 22: Strategic Planning and Annexation of District by City of Cedar Park Special Counsel for same

Agenda Item 23: Minutes from the February Regular Meeting and any special meetings. On a motion by Director Norton-Ramirez seconded by Director Zervigon the minutes were approved

Agenda Item 25: Reconsideration of Minutes previously approved with oral revisions

Agenda Item 26: Adjournment. The meeting was adjourned at 8:14 p.m.



Board of Directors

Date: 4/18/18