

Williamson-Travis Counties Municipal Utility District #1

General Manager Report

Board of Directors Meeting

May 15th, 2024

WILLIAMSON-TRAVIS COUNTIES MUD #1

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WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1
OF
WILLIAMSON AND TRAVIS COUNTIES, TEXAS

TO: THE BOARD OF DIRECTORS OF WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1 OF WILLIAMSON-TRAVIS COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Williamson-Travis Counties Municipal Utility District No. 1 will hold a regular meeting, open to the public, on **WEDNESDAY, 15 May 2024, at 6:30 P.M.** at The Park at Lakeline Oaks, 1000 Old Mill Road, Cedar Park, Texas 78613, an official meeting place within the boundaries of the District. The Board will consider and act upon the following matters:

1. Comments and questions from District residents (three-minute limit for each speaker);

2. Consent Agenda, including approval of minutes of 3 April 2024 and 17 April 2024;

3. Accountant's Report, including:

   (a) review of payments on current not-to-exceed expenditures;
   (b) payment of bills and invoices;

4. Engineer's Report, including:

   (a) status of Sun Chase Park playscape (Cunningham Recreation);
   (b) status of Sun Chase Park cleanup;
   (c) status of Hatch Lift Station project (Liberty Civil Construction, LLC);
   (d) status of District facilities;
   (e) status of Lead and Copper Rule Revisions project;
   (f) update on development of a Capital Improvement Plan for the District;
   (g) update on other matters, as needed;
   (h) Infrastructure Committee report;

5. General Manager / Operator's Report, including:

   (a) report on operation of the District's facilities;
   (b) discuss and authorize any repairs, maintenance items, or other work deemed necessary;
   (c) status of repair of monument sign on El Salido Parkway;
   (d) status of outstanding checks for refunding of customer deposits;
   (e) status of list of Priority 1 and Priority 2 repair items;
   (f) adopt Amended Rate Order;
   (g) discuss Spring Cleanup event;
   (h) update on Constable's time accounting documentation;
   (i) update on Federal Emergency Management Agency (FEMA) reimbursement for storm cleanup;
   (j) update on District Asset Inventory;

6. Committee Assignments and Reports, including:

   (a) Parks Committee, including review and approve proposals as needed;
   (b) Deed Restriction Committee, including status of deed violation complaints;
   (c) Information Management Committee;
   (d) review committee assignments and create working committees as needed;

7. Old business, including:

   (a) account status and repairs by the property owner on Black Cherry Drive;
   (b) discuss appeal request from resident on Pepper Grass Trail;
   (c) discuss appeal request from resident on Spiderlily View;
   (d) discuss Request for Qualifications (RFQ) for a financial advisor for the District;
   (e) discuss hiring of special counsel/litigation;
   (f) discuss termination of Inframark, LLC and related costs;

8. New business, including discuss Constable's summer patrol schedule;

9. Attorney's Report, including:

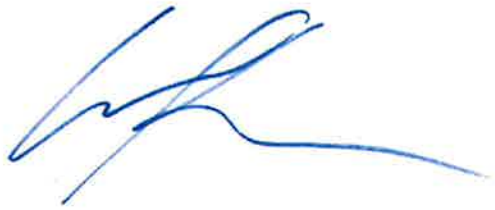
   (a) update regarding annexation of Anderson Mill Road by the City of Cedar Park;
   (b) status of Master Service Agreement with Badger Meter, Inc. and discuss installation of end points;
   (c) discuss Artesian Financial Services contract performance remedies/Notice to Cure;

10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;

11. Actions related to matters discussed during executive session; and

12. Such other matters as may come before the Board, including:

   (a) discussion about items to be included on the agenda for future meetings (**next meeting date 19 June 2024**); and
   (b) schedule future meetings as required.



Coleman D. Konopka
Attorney for Williamson-Travis Counties Municipal Utility District No. 1
Coats Rose, P.C.
2700 Via Fortuna, Suite 350
Austin, Texas 78746

(SEAL)



***Persons wishing to speak during Citizen Communications must sign up to speak prior to the beginning of the meeting.** Comments on applicable agenda items may be expressed during Citizen Communications only. Pursuant to Tex. Gov't Code § 551.042, the Board of Directors 'responses are restricted if a person(s) speaks on a topic not posted on the District's Agenda and the comment does not relate to an item of discussion. The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Cole Konopka, Coats Rose, P.C., Attorney for the District at 512-541-3593 for further information.

WILLIAMSON-TRAVIS COUNTIES M.U.D. #1

General Information

Created: May 1985

Tap Fees:	Sewer Tap	$650 per LUE
	Water Tap	$650 (5/8" meter)
	Park Development	$500 per connection

Security Deposit: $200 charged to residential users.

Trash & Recycling Collection Day: Monday
Large Item Collection Day: Tuesday

Base Fee: The monthly charge is $25.00. Residents aged 65 or older are charged $18.43.

Residential Water Rates		Commercial Water Rates
1-10,000 gallons	= $4.66 per 1,000 gallons	$25.00 per rate unit (minimum)
Next 5,000 gals	= $5.60 per 1,000 gallons	**plus** $4.66 per 1,000 gals.
Thereafter	= $6.71 per 1,000 gallons	

Sewer Rate $3.62/1,000 gallons

Meters Read	Bills Out	Payments Due
15th of month	25th of month	15th of month

Fire Protection Fee: $27.58 /month
Winter Averaging Period: December 15th thru March 15th (+/- 3 days depending on bill cycle) Wastewater usage amounts are recalculated each year using the average water usage during the above time frame since there is typically less outdoor watering during this period. New residents with no usage history will be billed based on the current District winter average or actual water usage, whichever is less, until a winter average for their address is calculated.

Late Payment Penalty: A late charge of 5% of the unpaid balance will be due for any bill which is not paid on or before the due date.

Total amount of bonds authorized: $25,751,525

The District has paid off its principle bond.

Tax Year	Assessed Value	Tax Rate	Debt Service	Operations & Maintenance
1990	$56,600,253	$1.1100	$1.0500	$0.0600
1991	$51,839,919	$1.1200	$1.0660	$0.0540
1992	$56,222,634	$1.1200	$1.0620	$0.0580
1993	$69,306,052	$1.0800	$1.0170	$0.0630
1994	$89,072,203	$0.9700	$0.8420	$0.1280
1995	$108,455,225	$0.9650	$0.8394	$0.1256
1996	$137,125,644	$0.9006	$0.7725	$0.1281
1997	$153,773,855	$0.8984	$0.7725	$0.1259
1998	$163,628,017	$0.8974	$0.7725	$0.1249
1999	$188,273,122	$0.8922	$0.7673	$0.1249
2000	$221,751,761	$0.8463	$0.7200	$0.1263
2001	$270,175,206	$0.8359	$0.6490	$0.1869
2002	$287,843,565	$0.7765	$0.4200	$0.3565
2003	$305,678,024	$0.7765	$0.5200	$0.2565
2004	$304,437,927	$0.7965	$0.6523	$0.1442
2005	$314,211,694	$0.7842	$0.6400	$0.1442
2006	$322,223,518	$0.7342	$0.6000	$0.1342
2007	$356,526,774	$0.7170	$0.5850	$0.1320
2008	$382,131,039	$0.7225	$0.5700	$0.1525
2009	$368,237,738	$0.7140	$0.5600	$0.1540
2010	$366,679,074	$0.6640	$0.5200	$0.1440
2011	$368,988,726	$0.6620	$0.2750	$0.3870
2012	$364,541,573	$0.6570	$0.2700	$0.3870
2013	$382,332,162	$0.6150	$0.2555	$0.3600
2014	$382,332,162	$0.5400	$0.2000	$0.3100
2015	$421,813,108	$0.5100	$0.2100	$0.3000
2016	$458,221,711	$0.4662	$0.2300	$0.2662
2017	$532,595,407	$0.4316	$0.1400	$0.2916
2018	$582,604,266	$0.4079	$0.1100	$0.2979
2019	$619,134,038	$0.3850	$0.0973	$0.2877
2020	$612,840,160	$0.3479	$0.0500	$0.2979
2021	$684,943,617	$0.3291	$0.0275	$0.3016
2022	$822,167,550	$0.0078	$0.0275	$0.2940
2023	$840,223,146	$0.0000	$0.0275	$0.2881

Williamson-Travis Counties Municipal Utility District No. 1

Committee Assignments

Budget Committee:

- Director Avila
- Director Fabre

Deed Restriction Committee:

- Director Avila
- Director Masters

Information Management Committee:

- Director Jones
- Director Avila

Infrastructure Committee:

- Director Avila
- Director Flores

Invoices and Bills Committee:

- Director Fabre
- Director Masters

Open Records Committee:

- To be handled by Coats Rose

Parks Committee:

- Director Masters
- Director Flores

Waste Management Committee:

- To be handled by Inframark

1000 Old Mill Rd.
Cedar Park TX 78613
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www.inframark.com

Memorandum for: WTC MUD 1 MUD Board of Directors
From: Makenzi Scales
Date: 04/17/2024
Subject: General Manager's Executive Summary

Current Items for Board Consideration:

Vendor	Amount	Budgeted	Description

A. Collection, Distribution, Solid Waste
- **I.** Water Accountability for March has been provided in our report.
- **II.** Delinquent Letters 127 mailed; 100 Tags hung; 4 Disconnected.

B. Parks
- **I.** The original list of priority 1 and 2 items are included in the packet from the Q4 inspection conducted by Park Pro Tek. Priority 1 items are in orange, priority 2 are in yellow, priority 3 in blue, priority 4 in green.
- **II.** The updated list of priority 1 and 2 items are included in the packet from the Q1 inspection conducted by Park Pro Tek. **We went from a total of 38 items down to 21**. This is great progress.
- **III.** We are actively putting together a district asset inventory of what is in the storage unit at Cube Smart. We hope to have that concluded for next months meeting.

C. Streetlights
- **I.** The streetlight survey was conducted on 04.30.24, all light were reported as working.

D. El Salido Monument Sign Letter Repair
- **I.** (On-going) – I reached back out to Southwest Monument and requested a proposal to get the missing letter replaced. Once received we will pass that along to the Infrastructure committee for review.

E. FEMA
- **I.** I've been working on obtaining the districts UEI number with Sam.Gov. This has been a process to say the least. In order for the district to have a registered Sam.Gov UEI number they require specific documentation stating the districts full name and address. I worked with Artesian to obtain the bank statements to provide redacted versions to get our UEI approved. We are just waiting an update from Sam.gov on this. Once completed, that is the last piece of information FEMA and TDEM need to finalize the documents and move forward with the next steps.

F. Spring Clean-up Event – At the request of director Fabre, we published and scheduled a Spring Clean Up event for the district. The dumpsters will be provided by Waste Management for this up coming weekend and we've published on the district website the items that are allowed and what is not allowed.

G. Constables Hours
- **I.** I've requested Constable Johnson's hours from Constable Stinson again. There appears to have been an issue when they scanned them over to me receiving them, as I only received constable Stinson's.



Williamson-Travis Counties Municipal Utility District No.1
General Manager Report for the month of
April 2024

May 15th, 2024

Reviewed By: Makenzi Scales

INFRAMARK
WATER & INFRASTRUCTURE SERVICES

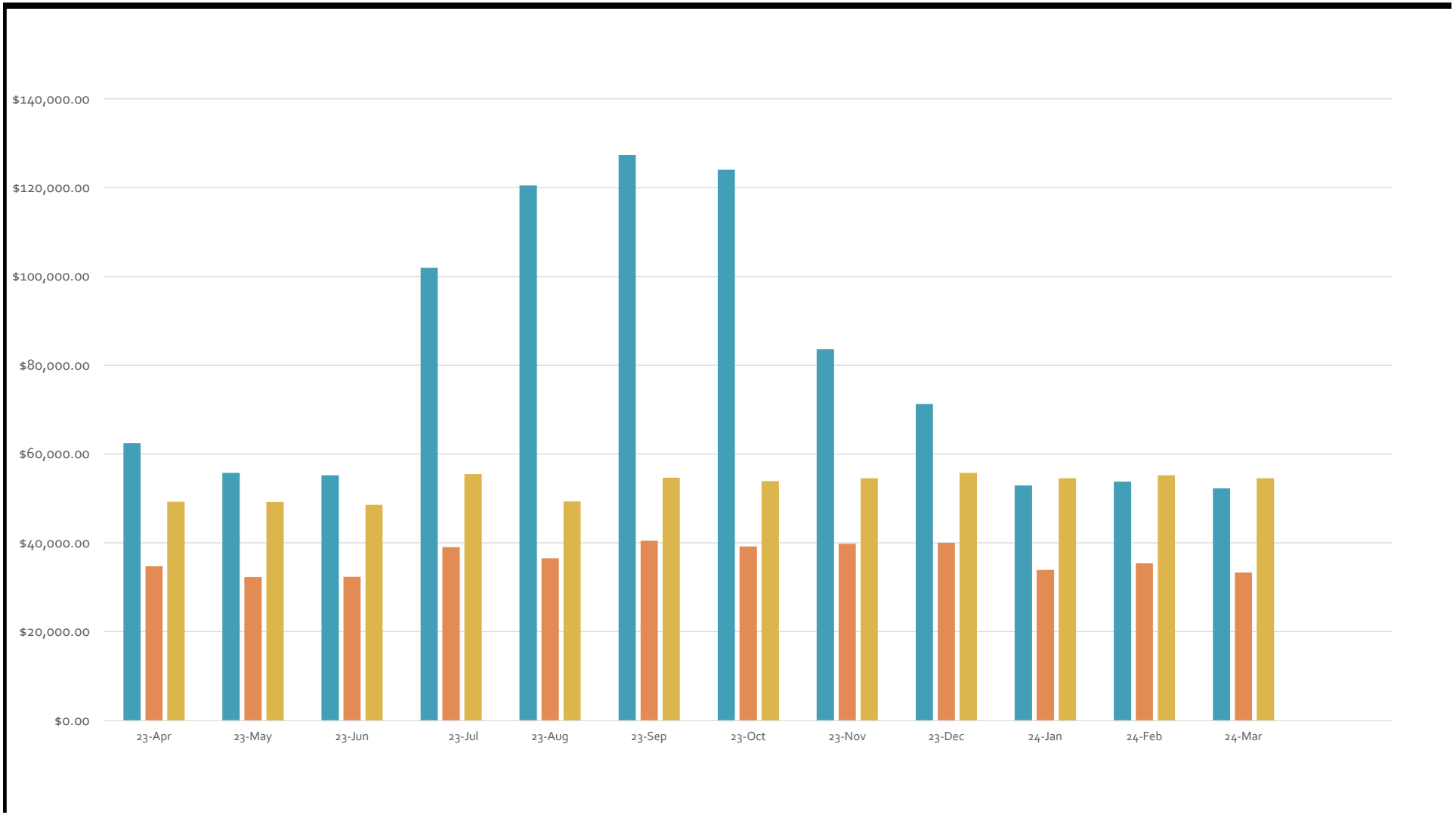
Billing Summary

WTCMUD1 — Williamson Travis Counties Municipal Utility District #1

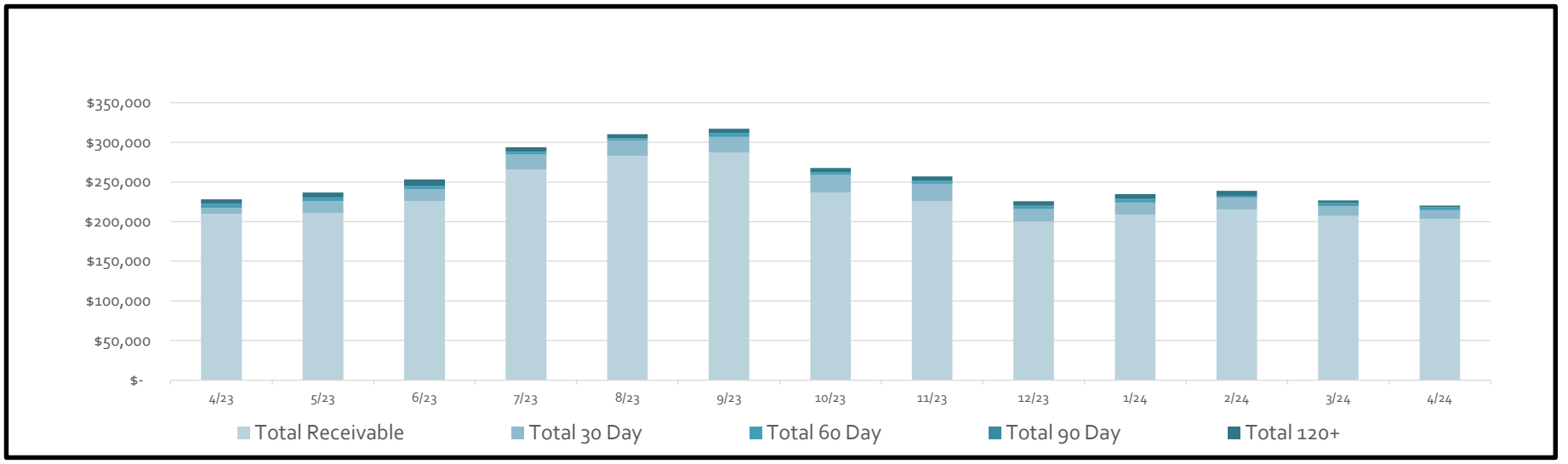
Description	Connections		
	Apr-23	Apr-24	
Residential	1891	1891	
Commercial	27	27	
Hydrant			
Tracking	10	10	
No Bill	8	8	
Total Number of Accounts Billed	**1,936**	**1,936**	
	Consumption		
Residential	11,237,000	10,229,000	
Commercial (Comm/Irr/No bill accts)	1,396,000	1,022,000	Combined commercial usage
Hydrant			
Tracking (District parks, irrigation)	472,000	2,000	District owned meters that are not billed / usgage tracking only
No Bill (subtracted / sewer only)	265,000	282,000	Commercial meters on RR 620 that are sewer only / COCP bills wat
Total Gallons Consumed	**12,840,000**	**10,971,000**	
	Average Consumption		
Residential	5,942	5,409	
Commercial	51,704	37,852	
Hydrant	-	-	
Tracking	47,200	200	
Avg Water Use for Accounts Billed	**6,632**	**5,667**	
Total Billed	$ 189,323	$ 194,186	
Total Aged Receivables	$ 8,710	$ 13,073	
Total Receivables	$ 198,033	$ 207,259	

done on 4.29.24

12 Billing Month History Revenue by Category			



Water Revenue Wastewater Revenue Base Revenue

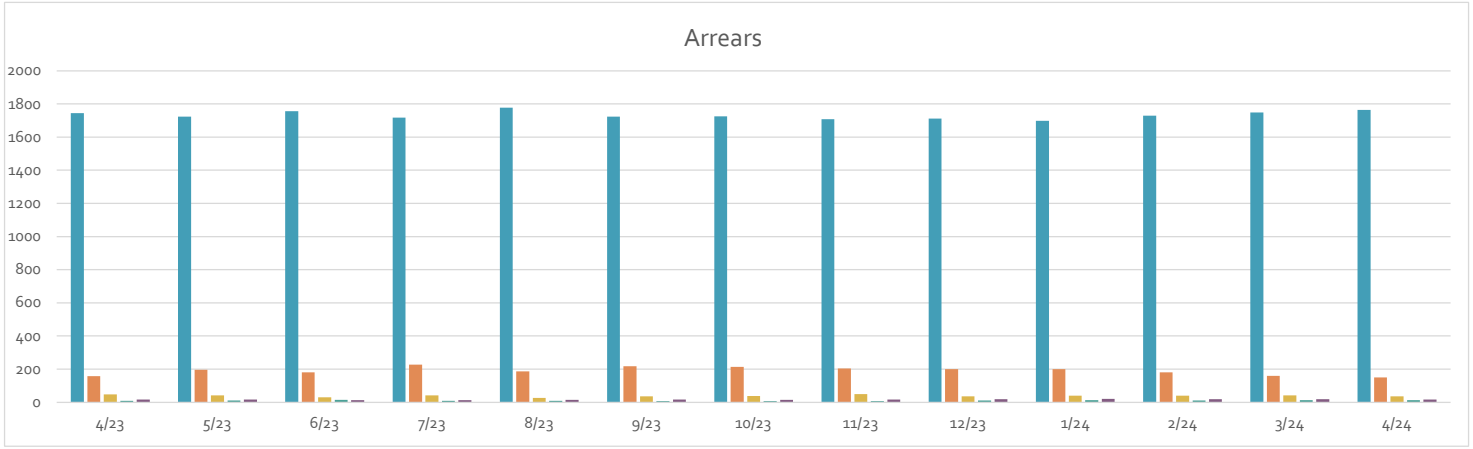


Date	Total Receivable	Total 30 Day	Total 60 Day	Total 90 Day	Total 120+
4/23	$ 210,098	$ 7,253	$ 3,605	$ 1,542	$ 5,738
5/23	$ 210,937	$ 14,955	$ 3,678	$ 978	$ 6,313
6/23	$ 225,915	$ 14,971	$ 2,908	$ 1,435	$ 7,877
7/23	$ 265,543	$ 18,884	$ 3,472	$ 477	$ 5,418
8/23	$ 282,670	$ 19,650	$ 1,855	$ 636	$ 5,666
9/23	$ 287,356	$ 19,506	$ 4,155	$ 621	$ 5,684
10/23	$ 236,591	$ 22,075	$ 2,942	$ 578	$ 5,490
11/23	$ 226,292	$ 21,388	$ 2,698	$ 1,111	$ 5,643
12/23	$ 200,416	$ 15,450	$ 3,167	$ 995	$ 5,743
1/24	$ 209,009	$ 15,201	$ 3,323	$ 1,154	$ 6,075
2/24	$ 215,507	$ 14,910	$ 1,117	$ 1,117	$ 6,075
3/24	$ 207,259	$ 12,497	$ 2,415	$ 1,536	$ 3,006
4/24	$ 203,327	$ 11,107	$ 2,936	$ 879	$ 2,118

Board Consideration to Write Off	$0.00
Board Consideration Collections	$0.00
Delinquent Letter Mailed	114
Delinquent Tags Hung	96
Disconnects for Non Payment	4

12 Month Accounts Arrears Report

Date	Current	Total 30 Day	Total 60 Day	Total 90 Day	Total 120+
4/23	1744	156	46	8	16
5/23	1724	196	42	11	16
6/23	1757	181	30	14	13
7/23	1717	227	42	8	12
8/23	1777	185	25	8	14
9/23	1724	216	36	7	15
10/23	1725	212	37	6	14
11/23	1707	204	48	7	15
12/23	1711	199	35	11	17
1/24	1698	200	40	12	19
2/24	1730	180	39	11	17
3/24	1749	159	41	12	17
4/24	1763	150	36	13	15



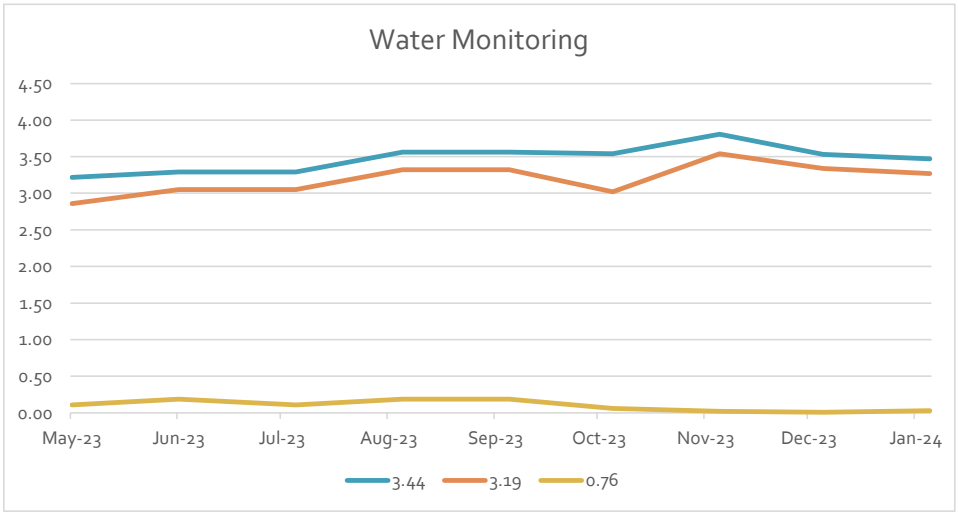
Water Production and Quality

Water Quality Report -Disinfection Monitoring

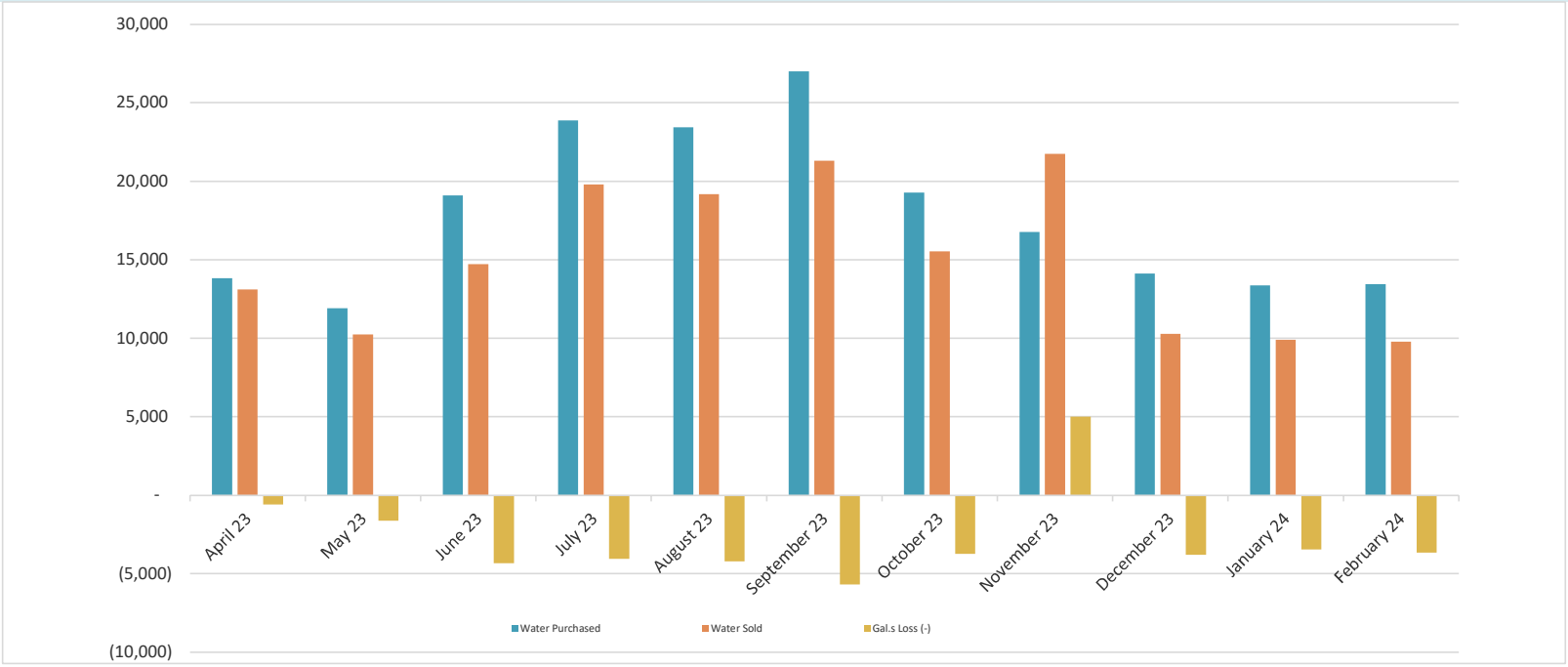
Current Annual Avg	3.42

State Requirements Must Be Above .50

Date	CL_2 Avg	Mono	NH_3
Apr-23	3.44	3.19	0.76
May-23	3.22	2.86	0.11
Jun-23	3.29	3.05	0.19
Jul-23	3.29	3.05	0.11
Aug-23	3.56	3.32	0.19
Sep-23	3.56	3.32	0.19
Oct-23	3.54	3.02	0.06
Nov-23	3.81	3.54	0.02
Dec-23	3.53	3.34	0.01
Jan-24	3.47	3.27	0.03
Feb-24	3.15	3.03	0.11
Mar-24	3.48	3.11	0.25
Apr-24	3.14	2.56	0.55



Water Accountability Report



Water Accountability Report Historical

Month	Read Date	Number of Connections	Water Purchased	Water Sold	Flushing/ Other	Gal.s Loss (-)	Accounted For %
Apr-23	4/14/2023	1936	13,820	13,105	117	(598)	96%
May-23	5/12/2023	1936	11,916	10,237	42	(1,637)	86%
Jun-23	6/14/2023	1936	19,101	14,719	43	(4,339)	77%
Jul-23	7/14/2023	1936	23,879	19,787	37	(4,055)	83%
Aug-23	8/11/2023	1936	23,437	19,176	36	(4,225)	82%
Sep-23	9/12/2023	1936	27,000	21,297	14	(5,689)	79%
Oct-23	10/12/2023	1936	19,282	15,524	10	(3,748)	81%
Nov-23	11/13/2023	1936	16,766	21,752	13	4,999	130%
Dec-23	12/13/2023	1936	14,115	10,277	36	(3,802)	73%
Jan-24	1/12/2024	1936	13,370	9,893	12	(3,465)	74%
Feb-24	2/12/2024	1936	13,441	9,773	11	(3,657)	73%
Mar-24	3/13/2024	1936	13,571	9,207	12	(4,352)	68%
Apr-24	4/10/2024	1936	13,370	10,971	18	(2,381)	82%

INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**4.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP01 LITTLE ELM (1201 BRIGHTON BEND)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the pond basin?	WET
Trash found at site?	WET
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	YES
Trickle channel or splitter box	TRICKLE CHANNEL-IS FLOWING HEAVILY
COMMENTS:	POND LOOKS GOOD



INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP02 MADELINE (2418 MADELINE LOOP)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	WET
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	NO-COUPLE OF INLETS HAVE SEDIMENT
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	STEADY FLOW
COMMENTS:	CRACKED FOUNDATION(3550549),CLEAR SEDIMENT(3550454),TIGER TEETH PATCH(3550547),REPAIR FENCE HOLE(3611160)



INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

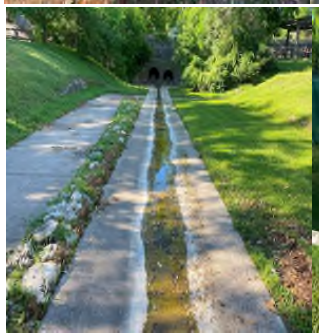
DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

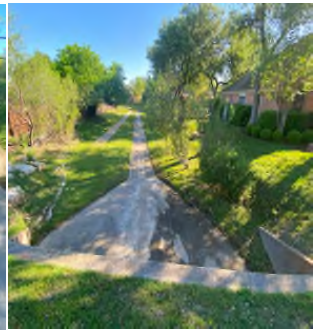
DP POND INSPECTION

Pond Location	DP03 SUNCHASE (2403 SUNCHASE)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	NA
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	YES
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	STEADYFLOW
COMMENTS:	REMOVE LIMBS/BRUSH FROM INLET (3611172)





INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP04 ANDERSON MILL-A (13183 ANDERSON MILL RD)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	YES
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	STAGNANT WATER/ALGAE PRESENT
COMMENTS:	POND LOOKS GOOD, RESET PICNIC TABLES (3611173)










INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP05 ANDERSON MILL-B (13183 ANDERSON MILL RD)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	YES
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	NA
COMMENTS:	CLEAR VEGETATION @ OUTFALL IN WIRE MESH (3611174)



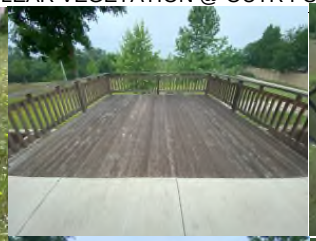
INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

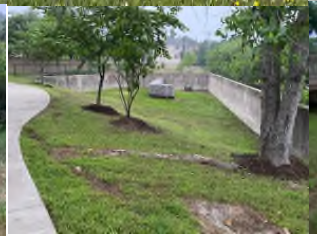
DP POND INSPECTION

Pond Location	DP06 CASHELL WOOD (2809 CASHELL WOOD)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	NO-NEEDS MOWING
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	NA
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	NA
COMMENTS:	CLEAR VEGETATION @ OUTR FOUNDATION(3636122)







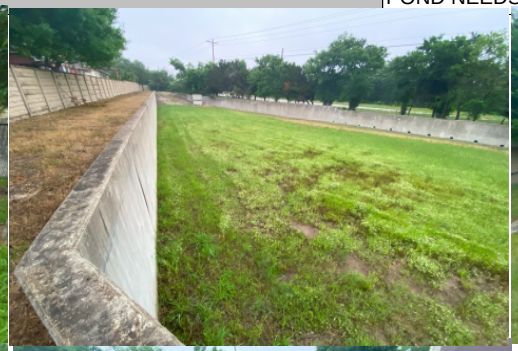



INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP07 VESTAVIA (2511 VESTAVIA)
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	NO
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	NA
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	NA
Panel Condition	OK
COMMENTS:	POND NEEDS MOWING



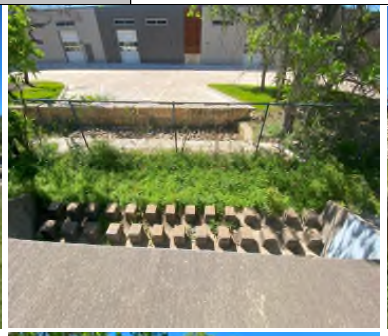

INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP08 2307 LONDON LN
Pond water level	DRY
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	YES
Condition of trickle channel water levels (flowing, stagnant, dry, etc.)	FULL OF LEAVES @ GABION WALL
COMMENTS:	CLEAR TRICKLE CHANNEL OF LEAVES (3611179)










INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP09 2000 DAGAMA
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	WET
Trash found at site?	WET
Is vegetation below 18" in height?	NO
Trees or brush found in basin area?	NO
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	YES #2
Are all inlets in area clear of debris and sediment?	YES
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	OK
COMMENTS:	POND LOOKS GOOD, REMOVE LARGE ROCKS FROM PIPE # 2(36336140)



INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP10 1909 ASTER PASS
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	YES
Condition of vegetation around the out fall pipe	OK
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	YES
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	WET
COMMENTS:	POND LOOKS GOOD,CLEAR SEDIMENT @ OUTFALL (3636128)





INFRAMARK
WATER INFRASTRUCTURE OPERATIONS

DISTRICT:	**WTC1**
DATE:	**04.04.24**
WO #:	**3600668**
TECH.:	**TAMMY YBARRA**

DP POND INSPECTION

Pond Location	DP11 YEGUA CREEK
Pond water level	WET
Does the pond drain within 48 hours?	?
Sediment depth in the Pond basin	NA
Trash found at site?	NO
Is vegetation below 18" in height?	YES
Trees or brush found in basin area?	YES
Condition of vegetation around the out fall pipe	NA
Any damage to structural elements (pipes, concrete drainage, retaining walls, gabian walls, etc.)	NO
Are all inlets in area clear of debris and sediment?	NO
Condition of trickle channel, water levels(flowing, stagnant, dry, etc.)	HAS SEDIMENT
COMMENTS:	**CLEAR SEDIMENT FROM INLETS(3636134) CLEAR SEDIMENT FROM TRICKLE CHANNEL(3636144)**



	Anderson Mill West Park - 2900 El Salido Pkwy
Priority 1	4
Priority 2	2
Priority 3	2
Priority 4	1

	Anderson Mill West Park - 2900 El Salido Pkwy	
Priority 1	Damaged rubber.	**Priority 1**
Priority 1	Rubber surfacing has missing sections	**Priority 3**
Priority 1	Rubber damaged.	**Priority 3**
Priority 1	Tree in use Ione. Needs to be 13'. Only at 8'	
Priority 2	Playground border is 82' from street	
Priority 2	Rusting and peeling decks, missing equipment, missing caps	
Priority 3	Non-compliant hardware on blue slide	
Priority 3	Pinch points on rubber flex climber. Missing equipment.	
Priority 4	Playground is at 192'	

Lakeline Oaks - 1000 Old Mill Road		Volente Hills Park - 2902 Briona Wood	
1		1	
0		2	
2		1	
0		0	
Lakeline Oaks - 1000 Old Mill Road		**Volente Hills Park - 2902 Briona Wood**	
Head entrapment present on lower stair railings.	**Priority 1**	Belt seats have sharp metal. Need replacement.	**Priority 1**
Road at 155'	**Priority 2**	Rusted deck exposing metal. Tightened equipment. Damaged hood on independent slide. Needs replacement.	**Priority 3**
Pinch points on rubber flex climber	**Priority 2**	Slide height at 22". Hood on slide is cracked and needs replacement.	
	Priority 3	Damaged rope needs replacement.	

7 of the total 21 items listed above, Park Pro Tek is working on quotes for

1.1.10: Slide hardware can be removed and fixed by us
1.1.11: The decks are something we might be able to replace, we are reaching out to the manufacturer. F
We are going to quote caps. - Parks C
2.1.21: We would need to replace the entire section of the flex climber, v
7.1.28: I would need to reach out to the manufacturer to initiate a fix for the head entrapment if I am ur
Parks Committee
8.3.2: Same
For Volente Park: This playground has a multitude of issues and we reached out for quotes from the man
quote and send over for the park. - We've ask
12.3.5 and 13.1.11: \

Hatch Park/Pond - 3211 Hatch Lane		Anderson Mill Pond/Park - 13183 Anderson Mill Road
1		0
0		0
1		0
0		1

Hatch Park/Pond - 3211 Hatch Lane		Anderson Mill Pond/Park - 13183 Anderson Mill Road
Play area is 28' from the road.	**Priority 4**	Missing safety strap
Missing safety strap		

but needs some guidance from the board/parks committee.

s next inspection with approval - Parks Committee to decide.
or the missing equipment, what would you like to replace that with, and we can get you quotes for those items.
ommittee to decide on replacement option.
vould you like us to quote this replacement? - We've asked that this be quoted.
nable to lower it on site. Do I have approval to attempt lowering the railing to remove the head entrapment? -
to decide on this item.
situation as 2.1.21
ufacturer. The numbers were **astronomically high** to try to remedy the issues at this park. I can still update the
ked the quote be provided for board consideration.
We will quote safety straps

	Aster Pass Pocket Park - 2907 Aster Pass
	0
	1
	1
	0
	Aster Pass Pocket Park - 2907 Aster Pass
Priority 2	Turf damage.
Priority 3	Inteded use sign missing.


Priority
Non Compliant:
4
Non Compliant:
3
Non Compliant:
2



Non compliant:

1

Non compliant:

1

Non Compliant:

2

Non Compliant:

3

Non Compliant:

1

Non Compliant:

1

Non Compliant:

1

Anderson Mill West Park - 2900 El Salido Pkwy

Summary

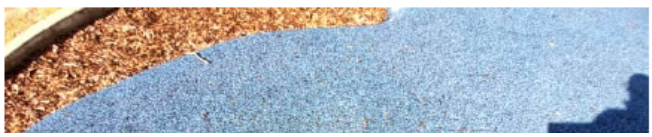
1.1.2. If needed, suitable barrier (fence) is provided for border concerns within 200' of playground edge
This is a priority Four issue. (Non-compliant safety concern whose potential to cause an injury is very minimal. Co

1.1.9. Entanglement / entrapment angles (CPSC 3.2, ASTM 6.4): No more than two threads of the fastener protrude through any nut. No obstacles for protrusions project upwards from a horizontal plane extending more than 1/8" perpendicular to the plane of the initial surface. There are no open "v" entrapment angles on any part
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Non-compliant hardware on blue slide**




1.1.10. Hardware: Nuts and bolts are tight and not able to be loosened without tools. Upon close inspection, they show no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp edges, splinters or rough surfaces and show no excessive wear. Ropes, chains,and cables have not frayed or worn out. Equipment has not shifted or become bent. There is no corrosion or visible rotting at points where equipment comes into contact with ground surface (CPSC 7.2, 8.1) No components are
This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) **Rusting and peeling decks, missing equipment, missing caps**










1.3.1. All elevated play equipment (slides, swings, bridges, seesaws, climbing apparatus, etc.) has proper depth of impact-absorbing material underneath the structure. Refer to CPSC and ASTM 1487-07 and ASTM 1292-04 for This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Damaged rubber, loose fill at 3"**





1.8.4. Swing surfacing is in good condition.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Loose fill at 0" in many locations**



2.1.2. If needed, suitable barrier (fence) is provided for border concerns within 200' of playground edge should be corrected as soon as possible.) **82"**

2.1.10. Hardware: Nuts and bolts are tight and not able to be loosened without tools. Upon close inspection, they show no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp edges, splinters or rough surfaces and show no excessive wear. Ropes, chains,and cables have not frayed or worn out. Equipment has not shifted or become bent. There is no corrosion not frayed or worn out. Equipment has not shifted or become bent. There is no corrosion or visible rotting at points where equipment comes into contact with ground surface (CPSC 7.2, 8.1) No components are missing. All parts of the This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Pinch points on rubber flex climber. Missing equipment.**






2.3.1. All elevated play equipment (slides, swings, bridges, seesaws, climbing apparatus, etc.) has proper depth of impact-absorbing material underneath the structure. Refer to CPSC and ASTM 1487-07 and ASTM 1292-04 for This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Loose fill at 2.75". Rubber surfacing has missing**









2.6.4. Swing surfacing is in good condition.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Rubber damaged. Loose fill at 4".**




2.8.1. The use zone for stationary play equipment shall extend no less than 72 in. (1830 mm) from all sides of the
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Tree in use Ione. Needs to be 13'. Only at 8'**








Non-Compliance

Playground is at 192'



Non-compliant hardware on blue slide



Rusting and peeling decks, missing equipment, missing caps

Damaged rubber, loose fill at 3"

Loose fill at 0" in many locations

82"

Pinch points on rubber flex climber. Missing equipment.

Loose fill at 2.75". Rubber surfacing has missing sections

Rubber damaged. Loose fill at 4".

play structure.

Tree in use Ione. Needs to be 13'. Only at 8'

Priority

Non Compliant:

1

Non Compliant:

1

Non Compliant:

1

Non Compliant:

1

Non Compliant:

3

Non Compliant:

3

Non Compliant:

2

Non Compliant:

1

Non Compliant:

1

Non Compliant:

1

Non Compliant:

1

Non Compliant:

3

Lakeline Oaks - 1000 Old Mill Road

Summary

7.1.10. Entanglement / entrapment angles (CPSC 3.2, ASTM 6.4): No more than two threads of the fastener protrude through any nut. No obstacles for protrusions project upwards from a horizontal plane extending more than 1/8" perpendicular to the plane of the initial surface. There are no open "v" entrapment angles on any part This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Head entrapment present on lower stair railings.**





7.4.2. All elevated play equipment (slides, swings, bridges, seesaws, climbing apparatus, etc.) has proper depth of impact-absorbing material underneath the structure. Refer to CPSC and ASTM F1487-07 and ASTM 1292-04 for speci&cations on conforming protective surface type, critical fall heights and how far surfacing should extend This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Rubber damaged. Loose fill at 3".**









7.7.1. Hardware is compliant with no issues present.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Hangers showing signs of extreme wear and needs**





7.7.4. Swing surfacing is in good condition.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Loose fill ranges from 2-4" and rubber has cracks**





8.1.3. If needed, suitable barrier (fence) is provided for border concerns within 200' to playground edge
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Road at 155'**

8.3.2. Handrails and handholds stay in place when grasped.
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Pinch points on rubber flex climber**



8.4.2. All elevated play equipment (slides, swings, bridges, seesaws, climbing apparatus, etc.) has proper depth of impact-absorbing material underneath the structure. Refer to CPSC and ASTM F1487-07 and ASTM 1292-04 for specifcations on conforming protective surface type, critical fall heights and how far surfacing should extend
This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) Rubber damaged. **Loose fill at 5".**





8.6.1. Hardware is compliant with no issues present.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Missing hardware and worn hardware. New hardware has been ordered but anti wraps are delayed. Repair pending**





8.6.4. Hardware is compliant with no issues present.

This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Extreme wear on hangers and need replacement**



8.6.9. Swing surfacing is in good condition.

This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Loose fill at 3.75". Rubber surfacing has missing**





8.6.10. Swing seats are in good condition.

This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Missing seat. Worn seats. New seats have been**



8.6.12. Swing hangers are spaced wider than seats, not less than 20". (ASTM 8.6.1.5)
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Chains too close together**



Non-Comliance

Head entrapment present on lower stair railings.

Rubber damaged. Loose fill at 3".



Hangers showing signs of extreme wear and needs replacement.



Loose fill ranges from 2-4" and rubber has cracks



Road at 155'

Pinch points on rubber flex climber

Rubber damaged. Loose fill at 5".

Missing hardware and worn hardware. New hardware has been ordered but anti wraps are delayed. Repair pending



Extreme wear on hangers and need replacement



Loose fill at 3.75". Rubber surfacing has missing sections



Missing seat. Worn seats. New seats have been ordered. Gaiting on hardware.

Chains too close together

Priority

Non Compliant:

2

Non Compliant:

3

Non Compliant:

1

Non Compliant:

2

Non Compliant:

1

Non Compliant:

1

Non Compliant:

3

Non Compliant:

1

Non Compliant:

2

Volente Hills Park - 2902 Briona Wood

9.1.10. Hardware: Nuts and bolts are tight and not able to be loosened without tools. Upon close inspection, they show no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp edges, splinters or rough surfaces and show no excessive wear. Ropes, chains,and cables have not frayed or worn out. Equipment has not shifted or become bent. There is no corrosion or visible rotting at points where equipment comes into contact with ground surface (CPSC 7.2, 8.1) No components are This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) **Rusted deck exposing metal. Tightened equipment. Damaged hood on independent slide. Needs replacement.**






9.1.13. The height of transfer platforms is between 11"-18"
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Transfer station at 21"**





9.4.1. All elevated play equipment (slides, swings, bridges, seesaws, climbing apparatus, etc.) has proper depth
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Loose fill at 0" in many locations**





9.5.3. For slides greater than 4' high, designed for 5-12 year olds, the slide exit height is between 7" and 15"
This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) **Slide height at 22".**



9.6.2. Swing surfacing is in good condition.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Surfacing is at 0" in many locations.**





9.6.3. Swing seats are in good condition.

This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) **Belt seats have sharp metal. Need replacement.**



10.1.10. Hardware: Nuts and bolts are tight and not able to be loosened without tools. Upon close inspection, they show no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp no loose play or excessive wear (CPSC 2.5.2). Equipment is free of rust and chipping paint. Equipment is free of sharp edges, splinters or rough surfaces and show no excessive wear. Ropes, chains,and cables have not frayed or worn out. Equipment has not shifted or become bent. There is no corrosion or visible rotting at points where equipment comes into contact with ground surface (CPSC 7.2, 8.1) No components are This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Damaged rope needs replacement.**









of impact-absorbing material underneath the structure. Refer to CPSC and ASTM F1487-07 and ASTM 1292-04 for speci&cations on conforming protective surface type, critical fall heights and how far surfacing should extend This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **Surfacing at 3".**





10.5.3. For slides greater than 4' high, designed for 5-12 year olds, the slide exit height is between 7" and 15" above the protective surfacing material. (ASTM 8.5.5.3 CPSC 12.4.5)
This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) **Connected slide is at 20".**





Non-compliance

Rusted deck exposing metal. Tightened equipment. Damaged hood on independent slide. Needs replacement.

Transfer station at 21"

Loose fill at 0" in many locations

Slide height at 22".

Surfacing is at 0" in many locations.



Belt seats have sharp metal. Need replacement.



Damaged rope needs replacement.

Surfacing at 3".

Connected slide is at 20".

Priority

Non Compliant:

Priority: 2

Non Compliant:

Priority: 1

Non Compliant:

Priority: 3

Hatch Park/Pond - 3211 Hatch Lane

12.4.1. All elevated play equipment (slides, swings, bridges, seesaws, climbing apparatus, etc.) has proper depth of impact-absorbing material underneath the structure. Refer to CPSC and ASTM ?1487-07 and ASTM 1292-04 for speci&cations on conforming protective surface type, critical fall heights and how far surfacing should extend This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition should be corrected as soon as possible.) **Surfacing is at 3.5".**



12.6.4. Swing surfacing is in good condition.
This is a priority One issue. (Non-compliant safety concern that may result in permanent disability, loss of life or body part. Condition should be corrected immediately.) **0" under swing.**



12.6.5. Swing seats are in good condition.
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Missing safety strap**





Non-compliance

Surfacing is at 3.5".

0" under swing.

Missing safety strap

Priority

Non Compliant:

Priority: 4

Non Compliant:

Priority: 3

Anderson Mill Pond/Park - 13183 Anderson Mill Road

y

13.1.1. Hardware is compliant with no issues present.
This is a priority Four issue. (Non-compliant safety concern whose potential to cause an injury is very minimal. Condition should be corrected if it worsens.) **Missing safety strap**



13.1.3. Swing surfacing is in good condition.
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) **Loose fill low. Wear pad under swings**



Non-compliance

Missing safety strap

Loose fill low. Wear pad under swings

Priority

Non Compliant:

Priority: 3

Non Compliant:

Priority: 2

Aster Pass Pocket Park - 2907 Aster Pass

14.2.1. The play area has signs that inform users of intended user age group. (CPSC 2.2.6). KDISCLOSURE- Stickers on the unit in place of the sign are acceptable but can be easily removed which is why permanent signs are
This is a priority Three issue. (Non-compliant safety concern that is likely to cause a minor (non-disabling) injury. Condition should be corrected when time permits.) This is a priority Three issue. **No sign.**



of impact-absorbing material underneath the structure. Refer to CPSC and ASTM F1487-07 and ASTM 1292-04 for speci&cations on conforming protective surface type, critical fall heights and how far surfacing should extend
This is a priority Two issue. (Non-compliant safety concern that may result in temporary disability. Condition





Non-compliance

No sign.

Turf damaged

	Anderson Mill West Park - 2900 El Salido Pkwy	Lakeline Oaks - 1000 Old Mill Road
Priority 1	5	8
Priority 2	2	1
Priority 3	2	3
Priority 4	1	0

	Anderson Mill West Park - 2900 El Salido Pkwy		Lakeline Oaks - 1000 Old Mill Road
Priority 1	Damaged rubber, loose fill at 3"	**Priority 1**	Head entrapment present on lower stair railings.
Priority 1	Loose fill at 0" in many locations	**Priority 1**	Rubber damaged. Loose fill at 3".
Priority 1	Loose fill at 2.75". Rubber surfacing has missing sections	**Priority 1**	Hangers showing signs of extreme wear and needs replacement.
Priority 1	Rubber damaged. Loose fill at 4".	**Priority 1**	Loose fill ranges from 2-4" and rubber has cracks
Priority 1	Tree in use Ione. Needs to be 13'. Only at 8'	**Priority 1**	Missing hardware and worn hardware. New hardware has been ordered but anti wraps are delayed. Repair pending
Priority 2	Playground border is 82' from street	**Priority 1**	Extreme wear on hangers and need replacement
Priority 2	Rusting and peeling decks, missing equipment, missing caps	**Priority 1**	Loose fill at 3.75". Rubber surfacing has missing sections
Priority 3	Non-compliant hardware on blue slide	**Priority 1**	Missing seat. Worn seats. New seats have been ordered. Gaiting on hardware.
Priority 3	Pinch points on rubber flex climber. Missing equipment.	**Priority 2**	Rubber damaged. Loose fill at 5".
Priority 4	Playground is at 192'	**Priority 3**	Road at 155'
		Priority 3	Pinch points on rubber flex climber
		Priority 3	Chains too close together

	Volente Hills Park - 2902 Briona Wood	Hatch Park/Pond - 3211 Hatch Lane
	4	1
	3	1
	2	1
	0	0

	Volente Hills Park - 2902 Briona Wood		Hatch Park/Pond - 3211 Hatch Lane
Priority 1	Loose fill at 0" in many locations	**Priority 1**	0" under swing.
Priority 1	Surfacing is at 0" in many locations.	**Priority 2**	Surfacing is at 3.5".
Priority 1	Belt seats have sharp metal. Need replacement.	**Priority 3**	Missing safety strap
Priority 1	Surfacing at 3".		
Priority 2	Rusted deck exposing metal. Tightened equipment. Damaged hood on independent slide. Needs replacement.		
Priority 2	Slide height at 22".		
Priority 2	Connected slide is at 20".		
Priority 3	Transfer station at 21"		
Priority 3	Damaged rope needs replacement.		

Anderson Mill Pond/Park - 13183 Anderson Mill Road	
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Anderson Mill Pond/Park - 13183 Anderson Mill Road		
Priority 3	Loose fill low. Wear pad under swings	**Priority 2**
Priority 4	Missing safety strap	**Priority 3**

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Aster Pass Pocket Park - 2907 Aster Pass

Turf damage.
Inteded use sign missing.