

**WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1
OF WILLIAMSON AND TRAVIS COUNTIES, TEXAS
MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

March 1, 2023

The Board of Directors (the “**Board**”) of the Williamson-Travis Counties Municipal Utility District No. 1 of Williamson and Travis Counties, Texas (the “**District**”) met in **special** session, open to the public at 6:30 p.m. on **March 1, 2023**, at The Park at Lakeline Oaks located at 1000 Old Mill Road, Cedar Park, Texas 78613, an official meeting place within the boundaries of the District, pursuant to notice duly given as required by the Texas Open Meetings Act.

Board Vice President Director Avila called the meeting to order at 6:30 p.m. and a roll call was taken. The Directors present were:

Hanoi Avila	Vice President
Linda Fabre	Treasurer
David Flores	

thus constituting a quorum. Secretary Beth Jones was absent and President Megan Dudo officially resigned from office on February 24, 2023 so she was not present.

There were no contracted service providers present. Several members of the public were in attendance.

3. Public Comments

Cynthia Kimble made a public comment.

4. Request for Qualifications (“RFQ”) for District General Counsel

Director Fabre explained that during the February 15, 2023 General Board meeting, the Board voted to terminate the employment of McGinnis Lockridge as the general counsel for the District. As a result of that termination, former counsel Zac Evans gave notice to the Board on February 23, 2023 that there would be no further general counsel services and no protection of the interests being terminated including the tracking or attending to deadlines, calendared events or any other important upcoming circumstances.

Of the ongoing matters listed in the letter, one item was of utmost importance, a hearing scheduled on March 7, 2023 in Williamson County.

The Board agreed to request that the attorney from McGinnis Lockridge that filed the petition notify the court that the District requests a continuance.

Motion: Retain Andrew Edge of McGinnis Lockridge to file a continuance for the hearing on March 7, 2023. If they decline then Dir. Avila will file the continuance.

Motion by: Dir. Fabre
Second by: Dir. Avila

Ayes: Dir. Flores
Dir. Avila
Dir. Fabre

Dir. Fabre continued the discussion about the creation of the RFQ from the document that was used to hire McGinnis Lockridge. Timelines were discussed with the intent to hire a new attorney by March 15, 2023 so that they could attend our next General Meeting. Discussion ensued about hiring Mr. Klein, who applied a year ago, with Dir. Avila wanting to open to a wide audience. Dir. Fabre agreed with that approach. Mr. Flores presented a list of law firms that provide counsel for other municipal utility districts in Travis and Williamson Counties.

Motion: Authorize Ms. Scales to coordinate interviews with the top choices from each Director and have them come for an interview on March 14, 2023.

Motion by: Dir. Flores
Second by: Dir. Avila

Ayes: Dir. Flores
Dir. Avila
Dir. Fabre

Motion: To publish the RFQ & evaluation criteria on March 2, 2023 with a response due by March 13, 2023.

Motion by: Dir. Fabre
Second by: Dir. Flores

Ayes: Dir. Flores
Dir. Avila
Dir. Fabre

Dir. Fabre asked the Board for flexibility in meeting days to accommodate conflicting schedules of applicant attorneys. Dir. Avila stated that he is available any evening, Monday through Friday at 6:00 p.m. or 6:30 p.m. Dir. Flores stated that he is available on Tuesday and Wednesday evenings and in the mornings.

Dir. Avila noted that Dir. Fabre was acting as a temporary secretary because she was taking minutes.

Motion: Appoint Dir. Fabre as the Interim Secretary until the day that counsel is officially hired.

Motion by: Dir. Avila
Second by: Dir. Flores

Ayes: Dir. Avila
Dir. Flores
Dir. Fabre

5. Confirm Next Meeting Date

Motion: Confirm the next special meeting date of March 8, 2023 to publish the Board vacancy, update on the storm cleanup effort with Sunscape Landscaping ("SunScape"), and approve the Notice to Sage Management to protect and return the District's records.

Motion by: Dir. Fabre
Second by: Dir. Flores

Ayes: Dir. Avila
Dir. Flores
Dir. Fabre

6. Future Agenda Items

The Board noted the following future agenda items:

Posting to fill Board vacancy
Update on storm cleanup effort - Sunscape to present
Notice to Sage Management to protect and preserve the District's records

7. Adjourn

Motion: Adjournment of meeting at 7:16 p.m.

Motion by: Dir. Avila
Second by: Dir. Fabre

Ayes: Dir. Avila
Dir. Flores
Dir. Fabre



Kelley D. Masters
Secretary, Board of Directors