

**WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1  
OF  
WILLIAMSON AND TRAVIS COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1 OF WILLIAMSON-TRAVIS COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Williamson-Travis Counties Municipal Utility District No. 1 will hold a regular meeting, open to the public, on **WEDNESDAY, 19 June 2024, at 6:30 P.M.** at The Park at Lakeline Oaks, 1000 Old Mill Road, Cedar Park, Texas 78613, an official meeting place within the boundaries of the District. The Board will consider and act upon the following matters:

1. Comments and questions from District residents (three-minute limit for each speaker);
2. Consent Agenda, including approval of minutes of 3 April 2024, 17 April 2024 and 15 May 2024;
3. Accountant's Report, including:
  - (a) payment of bills and invoices;
  - (b) review of payments on current not-to-exceed expenditures;
  - (c) status of five-year transaction history from Austin Capital Bank;
  - (d) begin reviewing preliminary budget for Fiscal Year 2025;
  - (e) unclaimed property
4. Engineer's Report, including:
  - (a) status of Sun Chase Park playscape (Cunningham Recreation);
  - (b) status of Sun Chase Park cleanup and tree maintenance;
  - (c) status of Hatch Lift Station project (Liberty Civil Construction, LLC);
  - (d) discuss assessment of Hatch Lift Station failure, take necessary action;
  - (e) status of District Facility assessment;
  - (f) status of Lead and Copper Rule Revisions project;
  - (g) update on development of an Asset Management Plan and Capital Improvement Plan for the District;
  - (h) update on other matters, as needed;
  - (i) Infrastructure Committee report;
5. General Manager / Operator's Report, including:
  - (a) report on operation of the District's facilities;
  - (b) discuss and authorize any repairs, maintenance items, or other work deemed necessary;
  - (c) status of repair of monument sign on El Salido Parkway;
  - (d) status of outstanding checks for refunding of customer deposits;
  - (e) status of ParkPro Tech's replacement and repair efforts at Anderson Mill West and Lakeline Oaks Parks;

- (f) update on Federal Emergency Management Agency (FEMA) reimbursement for storm cleanup;
  - (g) update on District Asset Inventory;
  - (h) discuss approval of Hazardous Waste Pickup Program;
  - (i) discuss Spring Cleanup event;
  - (j) review and approve Consumer Confidence Report – 2023 Drinking Water Quality Report;
  - (k) adopt Amended Rate Order;
  - (l) discuss illicit discharge of pool water at 1602 Spiderlily View and updating District's Rules and Regulations;
6. Committee Assignments and Reports, including:
- (a) Parks Committee, including review and approve proposals as needed;
  - (b) Deed Restriction Committee, including status of deed violation complaints;
  - (c) Information Management Committee;
  - (d) review committee assignments and create working committees as needed;
7. Old business, including:
- (a) Discuss account status and repairs by the property owner on Black Cherry Drive;
  - (b) discuss Request for Qualifications (RFQ) for a financial advisor for the District;
  - (c) discuss Constable's summer patrol schedule, report on overlapping of hours and Constable attendance at Board meetings;
  - (d) discuss transition plan for Municipal Operations & Consulting (MOC), take necessary action;
8. New business, including:
- (a) discuss appointing volunteer residents to certain Committees and reaching out to individuals in the District for committee involvement;
  - (b) discuss installation of streetlights in the District;
  - (c) discuss submitting monthly Fees of Office forms;
  - (d) discuss shredding and/or storage of accounting records;
  - (e) review and approve Resolution Outlining Director Communications with Consultants;
  - (f) review and approve Resolution to Limit Board Meeting to no more than two hours;
  - (g) discuss giving access to CubeSmart storage unit to Board members;
  - (h) consider reconstitution of the Board of Directors;
9. Attorney's Report, including:

- (a) discuss Truth-in-Taxation for 2024 tax year;
  - (b) discuss timeline for the November 2024 Directors Election, including Notice of Deadline to File an Application for a Place on the Ballot;
  - (c) update regarding annexation of Anderson Mill Road by the City of Cedar Park;
  - (d) status of Master Service Agreement with Badger Meter, Inc. and discuss installation of end points;
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
11. Actions related to matters discussed during executive session; and
12. Such other matters as may come before the Board, including:
- (a) discussion about items to be included on the agenda for future meetings (**next meeting date is 17 July 2024**); and
  - (b) schedule future meetings as required.

(SEAL)



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**\*Persons wishing to speak during Citizen Communications must sign up to speak prior to the beginning of the meeting.** Comments on applicable agenda items may be expressed during Citizen Communications only. Pursuant to Tex. Gov't Code § 551.042, the Board of Directors' responses are restricted if a person(s) speaks on a topic not posted on the District's Agenda and the comment does not relate to an item of discussion. The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Cole Konopka, Coats Rose, P.C., Attorney for the District at 512-541-3593 for further information.