

PUBLIC NOTICE OF REGULAR MEETING
TAKE NOTICE THAT A REGULAR MEETING OF

the Board of Directors of Williamson-Travis Counties Municipal Utility District No. 1

Will be held at the District Office at the Park at Lakeline Oaks

1000 Old Mill Road, Cedar Park, Texas 78613

commencing at 6:00 p.m. on Wednesday, January 15, 2020, to consider and act upon the following:

AMENDED AGENDA

1. Public Comments

This is an opportunity for members of the public to address the Board of Directors concerning any issue that is not on the agenda. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting. Each speaker offering public comment must sign an Attendance Sheet at or prior to commencement of the meeting and shall be limited to 2 minutes, unless the number of speaking segments is 10 or more (based on the number of persons who have signed the Attendance Sheet and the number of items for a request to speak has been indicated). In such case, speakers offering public comment shall be limited to 1 minute each.

Note: Members of the public wishing to address the Board of Directors on specific agenda items will be required to sign an Attendance Sheet at or prior to commencement of the meeting indicating the agenda items on which they wish to speak. They will be given an opportunity to speak immediately following the Public Comments item on the agenda. Such comments shall be limited to 2 minutes per speaker for each agenda item unless the number of speaking segments is 10 or more (based on the number of persons who have signed the Attendance Sheet and the number of items for a request to speak has been indicated). In such case, all speakers shall be limited to 1 minute each per item per person.

- 2. Presentations by neighborhood associations and homeowners associations within the District
- 3. Presentation by Megan Dudo on Cypress Elementary School's Safe Routes to School Program

ENGINEER AND LANDSCAPE CONTRACTOR REPORTS

- 4. Report from the District's Engineer
 - a. Pond and Park Improvements
 - b. Street light maintenance, repair and replacement; tree trimming in connection with street lights
 - c. Review of projects for possible bond issue
- 5. Report from the District's landscape contractor on landscape maintenance and suggested landscape improvements

CONSTABLE AND MANAGER REPORTS

- 6. Report on Security Patrols; Increase/Decrease in Hours for Patrols; Contracts with Williamson County for Use of Vehicles by Off-Duty Deputy Constables and Deputy Sheriffs; Employment of Off-Duty Deputy Constables and Deputy Sheriffs; MOU between the District and Williamson County and Sheriff's Office
- 7. Report from the District Manager and Affected Persons, including payment of bills and invoices and transfer of funds:

a. review and discussion of pending Board directives to Manager, attorneys, Board members and sub-committees	m. quarterly investment reports
b. committee reports	n. bill payment report
c. water and wastewater system report	o. financials, transfer of funds
d. security measures for the water system	p. solid waste collection and disposal service - recycling programs
e. review changes made to Standard Operating Procedures (SOP) Manual	q. District patrols
f. detention pond and related issues	r. manhole cleanout/maintenance
g. preventative maintenance program	s. Stormwater Management Plan
h. billing report; service cutoffs	t. CMU wall repairs
i. customer and resident complaints; billing adjustments and reimbursements to customers for repairs in meter box	u. Rental of Speed Monitoring Trailer
j. adjustment of delinquent accounts	v. Online bill payment system for customers; fees
k. builder and aged receivables	w. Agreement for New District Depository; Bank Account(s); Signature Card
l. collection of delinquent property taxes	x. District Insurance
	y. Street light maintenance, repair and replacement; tree trimming in connection with street lights
	z. Service Agreement; Form for requesting confidentiality of customer information
- 8. Outline of Concerns letter submitted by Sarah Teale on November 15, 2019
- 9. Legal action against persons who disrupt Board meetings or threaten Board Members or District consultants
- 10. District Records Retention Program
 - a. Identify records for disposal subsequent to the expiration of the minimum retention period
- 11. Prior and pending Open Records Requests; costs incurred by the District and allowable costs to be charged to requestors
- 12. District Rate Order [S]
- 13. District Rules and Regulations; Appeals of Fines [S]
- 14. Review all committees and subcommittees and appoint members as needed

COMMITTEES

- 15. Report from the Parks Subcommittee
 - a. Park improvements [S]; Disc golf course sponsorships

- b. Park and Pond Rules [S]
 - c. All matters related to the District's parks, fields and office building [S]
 - d. Contract with Water Conservation Consultant; Xeriscape and Drought tolerant plant demonstration and installation
 - e. Parks and pond improvements/tree and plant replacements; plantings at street corners and right-of-way; new picket fence at the garden
16. Report from the Deed Restriction Committee
- a. Pending appeals of fines for violations of the District's Rules Governing Violations of Deed Restrictions and pending appeals of classifications of violations of those rules
 - b. District's Rules Governing Violations of Deed Restrictions and the procedures and tasks associated with enforcement of those rules; billing and collection of fines [S]
 - c. Approval of Minutes from prior DRC meetings [S]
 - d. Report from DRC and act on restrictive covenant enforcement
 - e. Lawsuit against owner of 1204 Boerne Drive, Lawsuit against owner of 2202 London Lane and other deed restriction enforcement actions pending with the District's attorney or requiring legal advice from the District's attorney
 - f. Funding for and interaction with neighborhood associations and homeowners associations within the District to facilitate operation of the architectural control committees, deed restriction enforcement and other functions of such associations [S]
 - g. Restrictive Covenant Management Agreement between the District and Sage Management Services
17. Report from the Investment Committee
- a. District Investments; Investment Policy and Procedures [S]
18. Report from the Audit Committee
- a. Annual Audit
 - b. Arbitrage analysis by Arbitrage Compliance Specialists, Inc.; Proposals for additional arbitrage calculations
19. Report from the Bills & Invoices Committee
- a. Review of payments on current not-to-exceed expenditures authorized by Board
20. Report from the Budget Committee
21. Report from the Customer Care Committee
- a. Answers to prior questions from residents regarding District matters
22. Video recording of Board meetings by the District
23. Report from the Information Management Committee
- a. iPads/Notebooks for Directors; Use of Google Docs and Google Drive
 - b. District Website [S]
24. Report from the Infrastructure Committee
- a. Pond and Park Improvements
 - b. Sidewalk Maintenance
 - c. MS4 Permit Requirements and Renewal
 - d. Water Conservation Measures [S]
 - e. Street light maintenance, repair and replacement; tree trimming in connection with street lights
 - f. Traffic study by Williamson County; Stop sign installation at intersection of Alexandra Lane and Old Mill Rd.
 - g. Cleaning and inspection of sanitary sewer system
 - h. Beacon AMA Managed Solution Master Agreement for software cellular and data hosting for the Badger electronic meters
25. Report from the Management Committee
- a. Additional contract with Inframark for employment of part-time person to assist in processing open records requests
26. Report from the Solid Waste Committee
- a. RVM Recycling reverse vending machine; posting of District information and advertising

GENERAL

- 27. Service provider/vendor evaluations
- 28. Traffic hazards in District; Request to County to Restrict through-truck traffic
- 29. Corrections or clarifications to misstatements or inaccurate information disseminated by others on social media [S]
- 30. License Agreements with Williamson and Travis Counties for solar speed signs; Traffic study by Williamson County; Stop sign installation at intersection of Alexandra Lane and Old Mill Road
- 31. Minutes from prior regular and special meetings; Reconsideration of Minutes previously approved with oral revisions
- 32. Adjournment

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

(SEAL)



Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Tobin Hurley, Inframark LLC, Manager for the District, at 512-246-0498, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 512-272-9116, or may utilize the statewide Relay Texas program, 1-800-735-2988.