

**WILLIAMSON-TRAVIS COUNTIES MUNICIPAL
UTILITY DISTRICT NO. 1**

ORDER APPROVING BUDGET

WHEREAS, it is necessary for Williamson-Travis Counties Municipal Utility District No. 1 to adopt a budget for the fiscal year beginning October 1, 2020.

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF WILLIAMSON-TRAVIS COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1 THAT:

1. The budget for the fiscal year beginning October 1, 2020, attached hereto, is hereby approved and adopted.

PASSED AND APPROVED this 14th day of September, 2020.



Catherine Franke
President, Board of Directors

ATTEST:



Chris Rocco
Secretary, Board of Directors

[SEAL]

Williamson-Travis Counties MUD #1
Proposed Operating Budget
October 1, 2020 - September 30, 2021

Approved
09/14/20

	Actuals thru July 20 + Estimated thru Sept 20	Approved Budget 2019-20	Projected Annual Variance	Approved Budget 2020-21
Income				
4000 - Water Service Fees	877,027	707,135	169,892	715,859
4100 - Sewer Service Fees	391,352	359,911	31,441	359,911
4175 - Fire Protection Fees	589,561	575,515	14,046	595,415
4225 - Basic Services	591,251	598,842	(7,591)	598,842
4250 - Application Fees	3,146	5,000	(1,854)	5,000
4290 - State Assessment Fee	9,161	8,329	832	8,373
4400 - Service Penalties	17,395	15,000	2,395	15,000
4500 - Property Tax	1,748,832	1,763,436	(14,604)	1,789,138
4600 - Property Tax - Penalties	4,400	2,500	1,900	2,500
4800 - Investment Interest	24,380	40,000	(15,620)	20,000
4950 - Income - Building Rental	3,120	8,000	(4,880)	3,000
4955 - Tennis Court Fees	4,225	4,000	225	4,000
5000 - Recycle Revenue	25	0	25	0
5100 - Miscellaneous Revenue	0	0	0	0
Total Income	4,263,875	4,087,668	176,207	4,117,037

Williamson-Travis Counties MUD #1
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Expense	Actuals thru July 20 + Estimated thru Sept 20	Approved Budget 2019-20	Projected Annual Variance	Approved Budget 2020-21
7000 - Bulk Water Purchases	615,666	651,654	(35,988)	633,690
7050 - Bulk Sewer Purchases	399,449	447,901	(48,452)	447,901
7100 - Legal Fees - General	142,555	90,000	52,555	90,000
7130 - Legal Fees - Restrictive Cov	61,835	70,000	(8,165)	70,000
7136 - Lobbyist Activities	0	0	0	0
7140 - Legal Notices	2,722	5,000	(3,278)	5,000
7150 - Engineering Fees	30,650	36,000	(5,350)	36,000
7175 - Engineering Fees - Special	50,314	40,000	10,314	40,000
7200 - Management Services	618,318	618,233	30	619,618
7201 - Management Services - Deed	64,707	63,200	6,507	63,275
7210 - Bookkeeping Services	0	0	0	28,300
7250 - Misc Professional Services	2,500	2,500	0	2,500
7251 - Annexation Analysis Report	0	0	0	5,000
7252 - Annexation Legal Expenses	0	0	0	7,500
7300 - Auditing Fees	16,000	16,000	0	16,000
7310 - Open Records Request	154,682	50,000	104,682	100,000
7350 - Mowing - Landscaping Services	157,534	165,000	(7,466)	165,000
7400 - Insurance	15,000	15,000	0	15,000
7450 - Permits/Membership/Conferences	6,035	10,000	(3,965)	10,000
7550 - Miscellaneous Expense	0	1,000	(1,000)	1,000
7560 - Bank Fees	292	250	42	250
7565 - Investment Advisor Fees	1,000	1,000	0	1,000
7590 - Meal Expenses - Meetings	1,050	2,400	(1,350)	2,400
7591 - Billing Expenses-Postage	0	500	(500)	500
7700 - Website Maint Exp	2,903	1,500	1,403	1,500
7701 - Security System & FOB System	0	2,500	(2,500)	2,500
7702 - Communications Expense	0	25,000	(25,000)	0
8000 - Electricity	3,784	6,000	(2,216)	6,000
8050 - Nightwatchman Lights	39,212	39,600	(388)	39,600
8075 - Irrigation Utilities	2,892	500	2,392	3,000
8200 - Directors' Salaries	34,650	36,000	(1,350)	33,000
8210 - Directors' Expenses	416	10,000	(9,584)	10,000
8225 - Payroll Taxes	6,863	7,056	(193)	7,056
8250 - Election Expense	2,284	10,000	(7,716)	10,000
8300 - Fire Protection Fees	591,432	575,515	15,917	575,415
8450 - Tax Appraisal Fees	9,990	10,000	(10)	10,000
8700 - Security Patrol Services	52,788	52,200	588	52,200
8702 - Security Services Vehicle Fee	8,792	9,280	(488)	9,280
8705 - Meeting Video Expense	28,702	21,000	7,702	12,000
8710 - Holiday & Special Events	6,289	7,400	(1,111)	7,400
8760 - Arbitrage Expense	19,660	8,250	11,410	2,000
8820 - Board Cellular/Tablet Expense	6,288	0	6,288	1,500
8850 - Garbage Collection	406,661	451,605	(44,944)	427,090
8910 - Tennis Court Expenses - CAP	1,140	5,000	(3,860)	5,000
8915 - Reservation System Fees	4,973	5,500	(527)	5,700
8920 - Storage Fees	2,301	2,052	249	2,250
8950 - State Assessment Fees	9,167	8,329	838	8,373
Total Expenses	3,581,495	3,575,980	5,515	3,511,398

Williamson-Travis Counties MUD #1
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	Actuals thru July 20 + Estimated thru Sept 20	Approved Budget 2019-20	Projected Annual Variance	Approved Budget 2020-21
Parks				
Park Expenses - Aster Park				
9010E - Electricity - Park	402	500	(98)	500
9015E - Maintenance - Park - CAP	1,978	500	1,478	1,875
Total Park Expenses - Aster Park	2,380	1,000	1,380	2,375
Park Expenses - Volente				
9015D - Maintenance - Park - CAP	1,971	500	1,471	1,875
Total Park Expenses - Volente	1,971	500	1,471	1,875
Park Expenses - Anderson Mill				
9010B - Electricity - Park	1,289	1,500	(211)	1,500
9015B - Maintenance - Park - CAP	10,927	7,500	3,427	17,500
9035B - Janitorial - Park	3,386	6,770	(3,384)	6,770
Total Park Expenses - Anderson Mill	15,602	15,770	(168)	25,770
Park Expenses - Hatch Pond				
9015F - Maintenance - Park - CAP	30	0	30	2,600
Total Park Expenses - Volente	30	0	30	2,600
Park Expenses - Lake Line Oaks				
9010C - Electricity - Park	2,373	3,000	(627)	3,000
9015C - Maintenance - Park - CAP	3,210	2,000	1,210	7,550
9016C - Maintenance - Building - CAP	8,500	3,000	5,500	9,000
9035C - Janitorial - Park	6,150	8,720	(2,570)	8,720
9045C - Internet Expense - Building	1,727	1,620	107	1,680
Total Park Expenses - Lake Line Oaks	21,960	18,340	3,620	29,950
Park Expenses - Old Mill Gazebo				
9010 - Electricity - Park	867	700	167	860
9015 - Maintenance - Park - CAP	2,806	500	2,306	2,350
Total Park Expenses - Old Mill Gazebo	3,673	1,200	2,473	3,210
Park Expenses - Sun Chase				
9010A - Electricity - Park	740	1,000	(260)	1,000
9015A - Maintenance - Park - CAP	2,348	750	1,598	2,300
Total Park Expenses - Sun Chase	3,089	1,750	1,339	3,300
Total Parks	48,674	38,560	10,114	66,480
CIP / Proposed Projects				
9200 - Detention Pond Improvements	77,220	77,220	0	5,000
9250 - Meter Replacement to AMI	0	0	0	250,000
Madeline Loop Trail Completion	0	0	0	40,000
Anderson Mill Pond Deck	0	0	0	5,000
9140 - Park Improvements - CIP				
Drip Irrigation System	35,668	30,000	5,668	0
Speed Trailer or Signs	5,000	5,000	0	0
Sunchase Park Bridge	71,278	60,000	11,278	0
Park Improvements	50,000	50,000	0	77,500
Contingency	16,722	16,722	0	37,750
Total CIP / Proposed Projects	255,887	238,942	16,945	415,250

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	Actuals thru July 20 + Estimated thru Sept 20	Approved Budget 2019-20	Projected Annual Variance	Approved Budget 2020-21
System Maintenance				
9700 · Parks Maintenance Additional - CAP	2,178	5,000	(2,822)	6,000
9701 · Sidewalk Repairs	51,871	40,000	11,871	40,000
9702 · Tree Trimming Maintenance	10,000	10,000	0	10,000
9703 · Plant Maintenance	40,000	40,000	0	10,000
6000 · Water System Maintenance	45,153	109,500	(64,347)	59,500
6001 · Meter Replacement Program - CAP	50,986	50,000	986	50,000
6002 · Improvement Pond Maintenance - CAP	287	3,000	(2,713)	3,000
6003 · Power Washing District Walls	10,000	10,000	0	10,000
6004 · Graffiti Removal Services	2,000	2,000	0	2,000
6100 · District Maintenance Expense	5,559	8,000	(2,441)	8,000
6200 · Sewer System Maintenance	185,848	227,000	(41,152)	202,000
6300 · Lift Station Maintenance	32,793	95,000	(62,207)	60,000
6500 · Storm Water System Maintenance	4,170	53,500	(49,330)	53,500
6700 · District Wall Repairs	10,000	10,000	0	10,000
Total System Maintenance	450,844	663,000	(212,156)	524,000
Total Expense	4,336,900	4,516,482	(179,582)	4,617,038
Net Income / Deficit	(73,026)	(428,814)	355,788	(500,001)

Audited FYE-2019 Operating Fund Balance	\$2,453,468	\$2,380,442
Budgeted Surplus / Deficit	(\$73,026)	(\$500,001)
Projected Fund Balance	<u>\$2,380,442</u>	<u>\$1,880,441</u>

Estimated 6 Month Reserve w/out Capital	\$2,040,507	\$2,100,894 (\$220,453)
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	2019 Taxes	2020 Taxes
Tax Value - TC	137,384,524	136,326,560
Tax Value - WC	481,749,514	476,513,600
Total Value	619,134,038	612,840,160
Percent Value Change	-1.017%	
M&O Tax Rate	0.2877	0.2979
DSF Tax Rate	0.0973	0.0500
Total Tax Rate	0.3850	0.3479
Percent Tax Rate Change	-9.636%	
Total M&O Collections	\$1,781,249	\$1,825,651
Estimated Percent of Collections	99%	98%
Budgeted M&O Collections	\$1,763,436	\$1,789,138
DSF Collections	\$596,393	\$303,356
Total Tax Collections	\$2,359,829	\$2,092,494

Williamson-Travis Counties No. 1
System Maintenance Details

Approved
09/14/20

	Approved Budget 2019-20	Approved Budget 2020-21
6000 WATER SYSTEM MAINTENANCE		
VALVE SURVEY	15,000	5,000
VALVE REPAIRS	25,000	10,000
FIRE HYDRANT SURVEY	15,000	5,000
FIRE HYDRANT REPAIRS	25,000	10,000
DISTRIBUTION LINE REPAIRS	10,000	10,000
LAB SAMPLING	5,000	5,000
BOX REPLACEMENTS	2,000	2,000
CUSTOMER SERVICE CALLS	2,500	2,500
LEAK DETECTION SURVEY	5,000	5,000
CCR REPORTS	0	0
UNANTICIPATED REPAIRS	5,000	5,000
TOTAL WATER SYSTEM MAINTENANCE	109,500	59,500
6100 DISTRICT MAINTENANCE		
LIGHT POLE SURVEY	0	0
WALL SURVEY	0	0
LIGHT POLE REPAIRS	3,000	3,000
UNANTICIPATED REPAIRS	5,000	5,000
TOTAL DISTRICT MAINT	8,000	8,000
6200 SEWER SYSTEM MAINTENANCE		
TELEVISIONING/HYDRO JETTING/CLEANING	200,000	0
COLLECTION LINE REPAIRS	0	100,000
MANHOLE REPAIRS	0	75,000
REPAIR SEWER LINES (RAISE STACKS/ROOTS)	2,000	2,000
GENERAL REPAIR & MAINTENANCE	20,000	20,000
UNANTICIPATED REPAIRS	5,000	5,000
TOTAL SEWER SYSTEM MAINT	227,000	202,000
6300 LIFT STATIONS (1, 2, &3)		
PUMP REBUILD / REPLACE	20,000	0
LS REHABILITATION	30,000	30,000
LS MOTORS	10,000	0
REPAIRS & MAINTENANCE	20,000	15,000
PURCHASE DEGREASER	0	0
CLEAN WET WELLS	10,000	10,000
UNANTICIPATED REPAIRS	5,000	5,000
TOTAL LIFT STATIONS	95,000	60,000
6500 STORM WATER SYSTEM		
MS4 PROJECT	500	500
STORMWATER PLAN RENEWAL W/ TCEQ	0	0
INLET SURVEY	13,000	13,000
POND MAINTENANCE	35,000	35,000
UNANTICIPATED REPAIRS	5,000	5,000
TOTAL STORM WATER SYSTEM	53,500	53,500
9702 TREE TRIMMING MAINTENANCE		
TREE TRIMMING	10,000	10,000
TOTAL DISTRICT MAINT	10,000	10,000
9703 PLANT MAINTENANCE		
PLANT MAINTENANCE / LANDSCAPING	40,000	10,000
TOTAL DISTRICT MAINT	40,000	10,000
TOTAL MAINTENANCE	543,000	403,000

Williamson-Travis Counties No. 1
Maintenance CAP Details

Approved
09/14/20

	Approved Budget 2019-20	Approved Budget 2020-21
PARKS MAINTENANCE EXPENSE		
9015E - ASTER PARK		
MAINTENANCE	500	1,875
TOTAL ASTER PARK	500	1,875
9015D - VOLENTE PARK		
MAINTENANCE	500	1,875
TOTAL VOLENTE PARK	500	1,875
9015B - ANDERSON MILL PARK		
MAINTENANCE	7,500	12,000
WOOD CHIPS	0	5,500
TOTAL ANDERSON MILL PARK	7,500	17,500
9015D - HATCH POND PARK		
MAINTENANCE	0	0
WOOD CHIPS	0	2,600
TOTAL HATCH POND PARK	0	2,600
9015C / 9016C - LAKELINE OAKS PARK		
MAINTENANCE - BUILDING	3,000	9,000
MAINTENANCE	2,000	3,350
WOOD CHIPS	0	4,200
TOTAL LAKELINE OAKS PARK	5,000	16,550
9015 - OLD MILL GAZEBO PARK		
MAINTENANCE	500	2,350
TOTAL OLD MILL GAZEBO PARK	500	2,350
9015A - SUNCHASE PARK		
MAINTENANCE	750	2,300
TOTAL SUNCHASE PARK	750	2,300
TOTAL PARKS	14,750	42,450
9700 PARKS MAINTENANCE ADDITIONAL		
PRESSURE WASH & PAINT PAVILION	0	500
MAINTENANCE ON GAZEBO (3)	0	500
MAINTENANCE & REPAIRS	2,500	2,500
UNANTICIPATED REPAIRS	2,500	2,500
TOTAL PARKS	5,000	6,000
6002 IMPROVEMENT POND MAINTENANCE		
REPAIRS & MAINTENANCE	3,000	3,000
CONTINGENCY	0	0
TOTAL IMPROVEMENT POND MAINT	3,000	3,000
6001 METER REPLACEMENT PROGRAM		
METER REPLACEMENT PROGRAM (50/YR)	50,000	50,000
TOTAL METER REPLACEMENT	50,000	50,000
8910 TENNIS COURT EXPENSE		
MAINTENANCE & REPAIRS	5,000	5,000
CONTINGENCY	0	0
TOTAL METER REPLACEMENT	5,000	5,000
TOTAL ANNUAL MAINTENANCE CAP	\$77,750	\$106,450
TOTAL MONTHLY MAINTENANCE CAP	\$6,479	\$8,871

Williamson-Travis Counties MUD No. 1
 Capital Projects 5 Year Plan

Approved
 09/14/20

	Approved Budget 2019-20	Approved Budget 2020-21
INFRASTRUCTURE CAPITAL		
Detention Pond Improvement Phase 3 (Cashell Wood) - Yoga Deck	77,220	5,000
Meter Replacement/Upgrade to AMI	0	250,000
Drip Irrigation System AMP	30,000	0
Footbridge at Sunchase Park	60,000	0
Madeline Loop - Trail Completion & Addition of Entrance at Sun Chase		40,000
Anderson Mill Pond Deck		5,000
Contingency (10% of total estimate)	16,722	30,000
TOTAL DPI	183,942	330,000

PARK IMPROVEMENTS CAPITAL		
Tennis Court Re-surfacing	0	0
Basketball Court Re-surfacing	0	0
Speed Trailer or Signs	5,000	0
Memorial Plaque & Sitting Bench	0	2,500
Shade coverings for Volente Park	0	0
Park Beautification & Improvements (Annual Amount)	50,000	75,000
Contingency (10% of total estimate)	0	7,750
TOTAL	55,000	85,250

TOTAL CAPITAL IMPROVEMENTS	238,942	415,250
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Williamson-Travis Counties MUD No. 1
Capital Projects 5 Year Parks Detail

Approved
09/14/20

Approved Budget 2019-20	Approved Budget 2020-21
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PARK BEAUTIFICATION & IMPROVEMENTS CAPITAL		
TOTAL BUDGETED	50,000	75,000

Lighted Bollard @ 620/El Salido Entrance	3,000	6,600
Public Wi-Fi	0	10,000
Park Improvement/Park Plan Implementation	0	13,000
Wildflower Seeds @ Disc Golf Course (AMWP)	100	100
Install Fans at AMW Pavilion	6,600	0
AMW "Garden of the Wild Things" Spring Plantings	500	500
(2) Swinging Benches @ Sunchase	2,800	0
(2) Swinging Benches @ AMW	2,800	5,600
Add Trees (Areas to be determined)	10,000	10,000
Benches at Tennis Courts	1,000	0
Add a Camera @ LLO to face Parking Lot	500	0
In-Street Pedestrian Crossing Sign	250	0
Parks Plan	20,000	20,000
Grills @ Sunchase	0	600
Owl Boxes/Purple Martin	0	400
Shrubbery	0	5,000
Chipping Area		1,500
Enclosed Bulletin Boxes	0	500
TOTAL	47,550	73,800

APPENDIX TO BUDGET

Attached hereto is the following documentation:

- Approved audits for the last two (2) fiscal years.
- Bond transcripts for all unpaid bond issues.
- Engineering reports required by Section 49.106, Texas Water Code.